

Meeting #10 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force

Date: July 31, 2018	Time: 7:10 PM To 9:10 PM
Location: 3322 Alameda de las Pulgas Menlo Park Fire District Station #4	Attendees: See attached sign-in sheet
Purpose of Meeting:	
Review draft questionnaire and press notice set date for release	
1) Approval of Minutes from May 29, 2018 and June 26, 2018 meeting. Status: Approved. JL/JW; approved by all attendees, 0 Objection, 1 abstain – Cheryl.	
2) Update on status of various action open items identified at previous meetings:	
a) Diana Shu – Administrative Procedures for Task Force Members to follow. At the March 27, 2018 meeting, members of the Task Force requested that members keep discussions about the roadway to the monthly meetings. In particular, members requested that Ron Snow limit his discussions to the scheduled meetings so that all members can have an open and productive meeting. Motion to stop email blasts. Status: Approved. JL/AK; approved by all attendees except 1; 1 objection – Ron Snow, 0 abstain	
3) Discussion:	
a) Joe Lo Coco – discussion on FY 18-19 budget – see attachment for proposed budget request. Waiting on SB1 continuation as there is a proposal to cut SB1 fuel tax revenues in the November Ballot. Status: For information only	
b) Molly Glennen – draft letter to Supervisor Horsley copy to Michael Callagy, the new County Manager, to request financial support to continue the Task Force in the next fiscal year. Minor edits for Molly to correct then forward to the Supervisor for his consideration prior to the September budget revisions. Motion to approve revised draft.	



RE: **Meeting #10 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force**

DATE: July 31, 2018

Page 2

<p>Status: approved JW/CP – all approved; 0 objections, 0 abstain</p>
<p>a) Diana Shu - Final date for release of questionnaire to go out with postcard and public notice prepared by Jazz for the June 26, 2018 meeting to reach as many people as possible. Motion to adopt the final questionnaire as formatted and to add the link to the postcard and press release.</p> <p>Status: Approved. MG/JW; all approved; 0 objections, 0 abstain</p>
<p>c) Anthony Ruiz, CHP – Answered questions about the 25 mph posted speed limits along Santa Cruz Avenue. CHP currently only enforces the Prima Facie speed limits. Joe to contact Jim Allen to discuss how best to enforce the posted speed limits as these were justified by code under a different section than the Prima Facie speed limits.</p> <p>Status: For information only</p>
<p>d) Joe Lo Coco - Location of speed radar feedback units. Ron identified alternative locations via email to Joe. Joe reviewed Ron's suggested locations and explained why the locations recommended by staff are more appropriate for the crosswalk on Sharon Rd and Palo Alto Way. Currently, there is only enough funding to purchase 3 solar units not 4. Motion to adopt the proposed locations recommended by staff.</p> <p>Status: Approved. JL/JW – all approved; 0 objections, 0 abstain</p>
<p>e) Joe Lo Coco – Improvements on the Y and other areas We started talking about potential improvements at the Y. We will resume this at the next meeting but ran out of time.</p> <p>Status: pending</p>
<p>4) Action items:</p>
<p>a) Diana to send out Doodle Poll to select an evening meeting for August</p> <p>Status: waiting on replies</p>
<p>b) Molly to work with Jazz to finalize letter to Supervisor Horsley asking for additional funding.</p> <p>Status: pending</p>
<p>c) Diana – provide Jazz with link to questionnaire to include in press release</p>

RE: Meeting #10 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force

DATE: July 31, 2018

Page 3

Status: pending
d) Hanieh – 25 mph Business district on ADLP. Review traffic data on this corridor. Status: pending
e) Joe LoCoco - DPW ordered 3 radar feedback signs (only enough funds remaining to purchase 3 not 4 units) Status: pending delivery and installation
f) Joe LoCoco – SamTrans bus station – waiting on easement/agreements. Project is for DPW to install a pad, SamTrans to install a bus shelter near Menlo Commons. Status: pending notice to proceed
g) Hanieh Houshmandi – research information regarding general effects of road diets Status: not started
h) Kevin – Alpine Road to Junipero Serra to Sand Hill Road – additional signage to assist with traffic movements from one lane to multiple lanes. Work with county to determine if additional pavement markings would be helpful in reducing conflicts. Status: need to report back to task force
i) Diana Shu – update Google Spreadsheet on status of various tasks/action items Status: Completed and on going

Next Meeting – Tuesday, August 28, 2018 Location – Menlo Commons, Building A Conference Room 2140 Santa Cruz Ave Apt E311, Menlo Park, CA 94025 Time –10:00 AM to 12:00 PM
Tentative Agenda for Next Meeting 1) Approval of Minutes of 7/31/18 meeting 2) Review status of various action items identified above.

RE: **Meeting #10 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force**

DATE: July 31, 2018

Page 4

3) Discussion on potential improvement alternatives at the Y 4) Subcommittee to develop timeline for Task Force
5) Tentative schedule for Task Force Meetings in 2018. Draft date and times in table below Status: pending approval by Task Force Members Future meetings to follow schedule outlined below unless noted otherwise

Date	Board Meeting	Task Force Meeting	Time
September 25, 2018	Yes	Tuesday night	7:00 -9:00 PM
October 30, 2018	No	Tuesday	10:00 to 12:00 AM
November 27, 2018	No	Tuesday	10:00 to 12:00 AM

RE: **Meeting #10 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force**

DATE: July 31, 2018

Page 5

List of Task Force Members Attendance Sheet

Representing	Name	Present
		7/31/2018
Alameda de las Pulgas	Hillary Stevenson	1
CHP	Jason Ivey	
cyclist with Silicon Valley Bicycle Coalition	John Langbein	
Department of Public Works	Diana Shu	1
Department of Public Works	Joe LoCoco	1
Department of Public Works	Hanieh Houshmandi	1
Fire District	Virginia Chang Kiraly	1
member at large - University Park Inner	Ron Snow	1
Menlo Commons	Gwen Leonard	
Menlo Fire District	Harold Schapelhorman	
Menlo Fire District	Tom Calvert	
Menlo Park Police Department	William Dixon	
Menlo Park resident	Troy Hayes	1
Menlo Park, Department of Public Works	Kevin Chen	1
Motorists	Janet Davis	1
Pedestrian	John Loughlin	1
Safe Routes to Schools	Jen Wolosin	1
Santa Cruz from Sandhill Rd to Y	Cheryl Phan	1
Santa Cruz from the Y to the City limits	Alex Komoroske	1
Sheriff's Office	Todd Finato	
Sheriff's Office	Chad Buck	
the Y	Molly Glennen	1
Supervisor Horsley's Office	Jazzalyn Lamadora	1
Menlo Fire District	Jon Johnston	1
Supervisor Horsley's Office	Supervisor Horsley	
Cary Wiest – Town of Atherton	City Council - Guest	
CHP	Anthony Ruiz – stand in	1
CHP	Chris Barshini – stand in	
cyclist with Silicon Valley Bicycle Coalition	Bill Kirsch (substitute for John Langbein)	1