



Follow the below steps to attend your online appointment.

Steps

1. Open Confirmation Email

- Open the confirmation email you received when you made the appointment.

2. Check In

- In the email, click on **Click Here** to check in for your appointment
You may click [Reschedule/Cancel Appointment](#) if you need to make changes at any time.

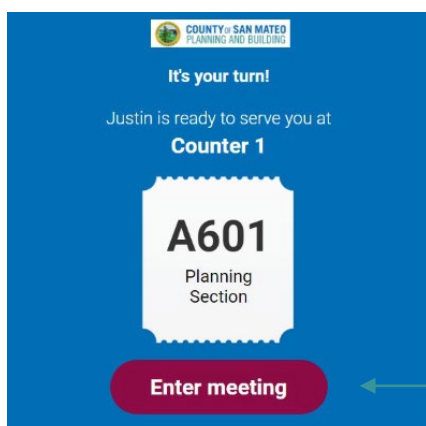
To check-in for your appointment [Click Here](#).

- In the browser window that opens, click on the **Arrive** button



3. Enter Meeting

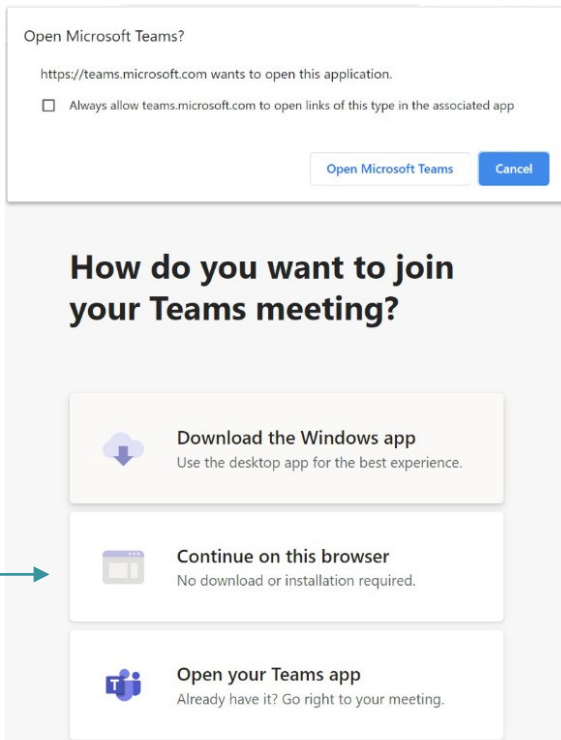
- When you get the option to **Enter meeting**, click it





4. Initiate Meeting on Teams

- The meeting will be held through Microsoft Teams. When asked, **Open Microsoft Teams?**, click **Cancel**. You will not use the Teams applications to avoid creating an account.
- When asked, **How do you want to join your Teams meeting?**, select **Continue on this browser**. This will allow you to enter the meeting without creating an account.



- Choose your audio and video settings, enter your name, and click **Join now**

