

## Amy Ow

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**From:** John Shroyer <john@johnshroyer.com>  
**Sent:** Wednesday, December 21, 2022 3:26 PM  
**To:** Camille Leung  
**Cc:** Amy Ow; robertpellegrine@yahoo.com  
**Subject:** Re: Highlands - Lot 11 - 88 Cowpens (BLD2016-00159)  
**Attachments:** image001.png

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Will do!

Thank you!

On Wed, Dec 21, 2022 at 3:18 PM Camille Leung <[cleung@smcgov.org](mailto:cleung@smcgov.org)> wrote:

For WELO (please coordinate with Van Doran):

<https://www.smcgov.org/planning/water-efficient-landscape-ordinance-welo>

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**From:** Camille Leung  
**Sent:** Wednesday, December 21, 2022 10:42 AM  
**To:** John Shroyer <[john@johnshroyer.com](mailto:john@johnshroyer.com)>  
**Cc:** Amy Ow <[aow@smcgov.org](mailto:aow@smcgov.org)>  
**Subject:** RE: Highlands - Lot 11 - 88 Cowpens (BLD2016-00159)

Hi Christen,

Just tried to called you but rolled to voicemail. You can call me back on my cell at 650-248-4148. Available from now till 4, but I have meetings from 1-3.

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**From:** John Shroyer <[john@johnshroyer.com](mailto:john@johnshroyer.com)>  
**Sent:** Tuesday, December 20, 2022 2:29 PM  
**To:** Camille Leung <[cleung@smcgov.org](mailto:cleung@smcgov.org)>  
**Subject:** Re: Highlands - Lot 11 - 88 Cowpens (BLD2016-00159)

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Hi Camille!

Can you give me a quick call when you are able?

Thank you!!

Christen 650-714-2536

On Wed, Dec 7, 2022 at 6:01 PM Camille Leung <[cleung@smcgov.org](mailto:cleung@smcgov.org)> wrote:

Hi John and Jessie,

I updated the Requirements for Final of LOT 11:

SWCA sign off (any updates here Jessie?)

1. Confirm Landscaping/Planting
2. Stabilized slopes
3. SWCA Fees – to be collected after SWCA Final sign off
4. All applicable conditions (fuel break, etc)

Camille:

5. Colors and Materials verification
6. WELO
  - a. Landscape Certification Form
  - b. Certification of Completion Form and REQUIRED ATTACHMENTS:  
file:///C:/Users/cleung/Downloads/MWELO%20Certificate%20of%20Completion%20and%20Installation\_0\_0%20(2).pdf

7. Setback/Form Certification (added 12/7/22)

Deed restrictions for Lot 11 have been completed.

Remaining Agencies (Updated 12/7/22): Planning, Public Works

Thanks

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**From:** John Shroyer <[john@johnshroyer.com](mailto:john@johnshroyer.com)>

**Sent:** Wednesday, December 7, 2022 2:50 PM

**To:** Camille Leung <[cleung@smcgov.org](mailto:cleung@smcgov.org)>

**Cc:** [robertpellegrine@yahoo.com](mailto:robertpellegrine@yahoo.com); Melissa Leet <[melissa@leet.com](mailto:melissa@leet.com)>; noel chamberlain ([noel@nexgenbuilders.com](mailto:noel@nexgenbuilders.com)) <[noel@nexgenbuilders.com](mailto:noel@nexgenbuilders.com)>; Jessica Henderson-McBean <[JHenderson-McBean@swca.com](mailto:JHenderson-McBean@swca.com)>; Melody Eldridge <[meldridge@smcgov.org](mailto:meldridge@smcgov.org)>; PLANNING\_Geo <[geo@smcgov.org](mailto:geo@smcgov.org)>; Amy Ow <[aow@smcgov.org](mailto:aow@smcgov.org)>

**Subject:** Re: Highlands - Lot 11 - 88 Cowpens (BLD2016-00159)

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Hi Camille!

Happy Holidays!! We are so close!! Just want to make sure we are all on the same page. Can I bother you to send us the final list of items needed for final signoff?

Thank you so much!

Christen for John

On Tue, Aug 23, 2022 at 7:43 PM Camille Leung <[cleung@smcgov.org](mailto:cleung@smcgov.org)> wrote:

Here are Planning Requirements for Final of LOT 11:

SWCA sign off

1. Confirm Landscaping/Planting
2. Stabilized slopes
3. SWCA Fees – to be collected after SWCA Final sign off
4. All applicable conditions (fuel break, etc)

Camille:

5. Colors and Materials verification
6. WELO
  - a. Landscape Certification Form
  - b. Certification of Completion Form

Deed restrictions for Lot 11 have been completed.

Remaining Agencies: Planning, Drainage, Geo, Fire, Public Works

Thanks

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**From:** Melody Eldridge <[meldridge@smcgov.org](mailto:meldridge@smcgov.org)>

**Sent:** Monday, August 22, 2022 10:20 AM

**To:** John Shroyer <[john@johnshroyer.com](mailto:john@johnshroyer.com)>; Amanda Tse <[atse@smcgov.org](mailto:atse@smcgov.org)>; Camille Leung <[cleung@smcgov.org](mailto:cleung@smcgov.org)>

**Subject:** RE: Highlands - Lot 11 - 88 Cowpens (BLD2016-00159)

Hi Christen –

Here's the final inspections for 88 Cowpens as they currently are reflected in our permit tracking system. Looks like Amanda at Sewer signed off on 7/20, but there are still quite a few others. For drainage, I need

1. Confirmation of drainage inspection corrections from 6/7 (attached email) and completion of site – Should be done with a final site walk-through that can be scheduled with me directly
2. Letter from Engineer of Record stating it was built per plan (with the change out of lined bioretention in lieu of planter)
3. Civil Engineer to provide As-Built plan for site.
4. O&M Agreement needs to be recorded for the site (Provided by Civil Engineer, OK'd by County, and then signed by responsible party) – reminder that it can take us a few days to review these, please send me a final

draft sent to me sooner rather than later – the last one I have is from March (attached), but it needs the later updates that we made to lots 9 and 10 made to this one as well reflecting the conversion of the site features to bioretention rather than planters.

Thanks,

Melody Eldridge

Onsite Drainage Review

San Mateo County Planning & Building

[meldridge@smcgov.org](mailto:meldridge@smcgov.org)

- Record
- Summary
- Valuation (4)
- 50 PCT Calc
- Details
- Fee Calc
- NPDES
- Fee (56)
- Payment
- Workflow

Menu	Manage Inspection	Delete	Search
<input checked="" type="radio"/> "Record Inspections" <input type="radio"/> Related Records Inspections			
Showing 1-50 of 62			
<input type="checkbox"/>	Inspection Type	Inspection District	Inspector
<input type="checkbox"/>	WELO	Area1	Camille M Leung
<input type="checkbox"/>	Setback Verification	Area1	Camille M Leung
<input type="checkbox"/>	Height Verification	Area1	Camille M Leung
<input type="checkbox"/>	Final Other	Area1	
<input type="checkbox"/>	Final Other	Area1	
<input type="checkbox"/>	Final Drainage Public ...	Area1	
<input type="checkbox"/>	Final Drainage Public ...	Area1	DPW X Permits
<input type="checkbox"/>	Final by Water District	Area1	Madeleine T Payun
<input type="checkbox"/>	Final by Waste Management	Area1	

**From:** John Shroyer <[john@johnshroyer.com](mailto:john@johnshroyer.com)>  
**Sent:** Monday, August 22, 2022 9:15 AM  
**To:** Amanda Tse <[atse@smcgov.org](mailto:atse@smcgov.org)>; Camille Leung <[cleung@smcgov.org](mailto:cleung@smcgov.org)>; Melody Eldridge <[meldridge@smcgov.org](mailto:meldridge@smcgov.org)>  
**Subject:** Highlands - Lot 11 - 88 Cowpens

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Good morning!

Can you guys send me a screenshot of the agencies that still need to be signed off on this property? We're trying to get it finalized I'm the next week or two.

Thank you!

Christen for John

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John Shroyer  
(650) 787-2121

DRE 00613370

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