



**AGENDA**

Fiscal Year 2017-18 and Fiscal Year 2018-19 Recommended Budget

**WEDNESDAY JUNE 21, 2017**

**9:00 A.M.**

**SOCIAL SERVICES**

**Department**

**Department Head**

Human Services Agency  
 Department of Child Support Services

Iliana Rodriguez  
 Kim Cagno

**COMMUNITY SERVICES**

**Department**

**Department Head**

Department of Public Works  
 Capital Projects  
 Project Development Unit

Jim Porter  
 Jim Porter  
 Doug Koenig

**ADMINISTRATION AND FISCAL**

**Department**

**Department Head**

Non-Departmental

John Maltbie

**Public Comment**

**Closing Remarks**

John L. Maltbie, County Manager/Clerk of the Board

Resolution Approving the Recommended Budget

**COUNTY OF SAN MATEO**



# Human Services Agency

FY 2017-19 Recommended Budget

Iliana Rodriguez

June 21, 2017

COUNTY OF SAN MATEO





# Mission

Enhance the well-being of children, adults, and families by providing professional, responsive, caring, and supportive service.

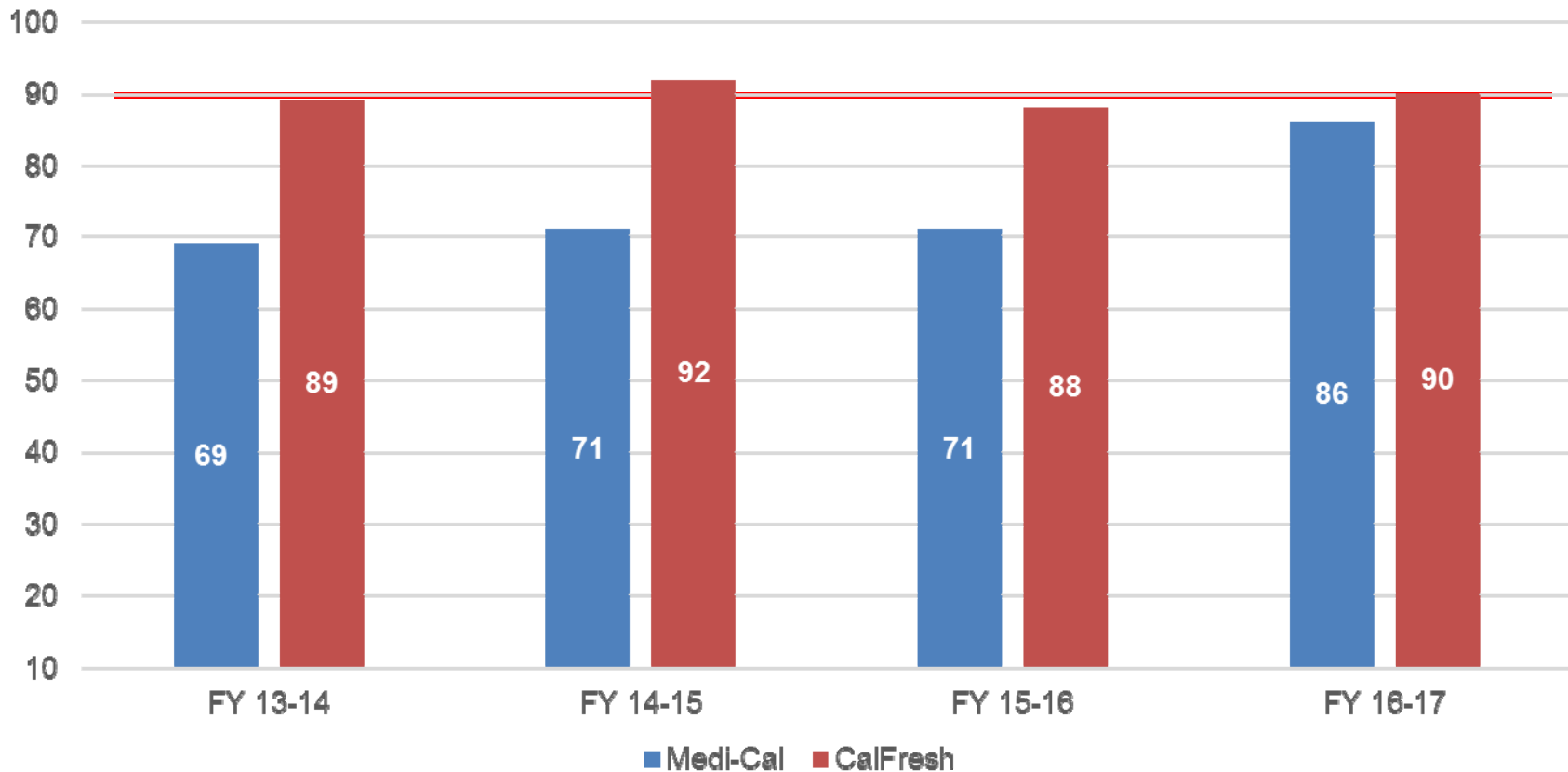
COUNTY OF SAN MATEO





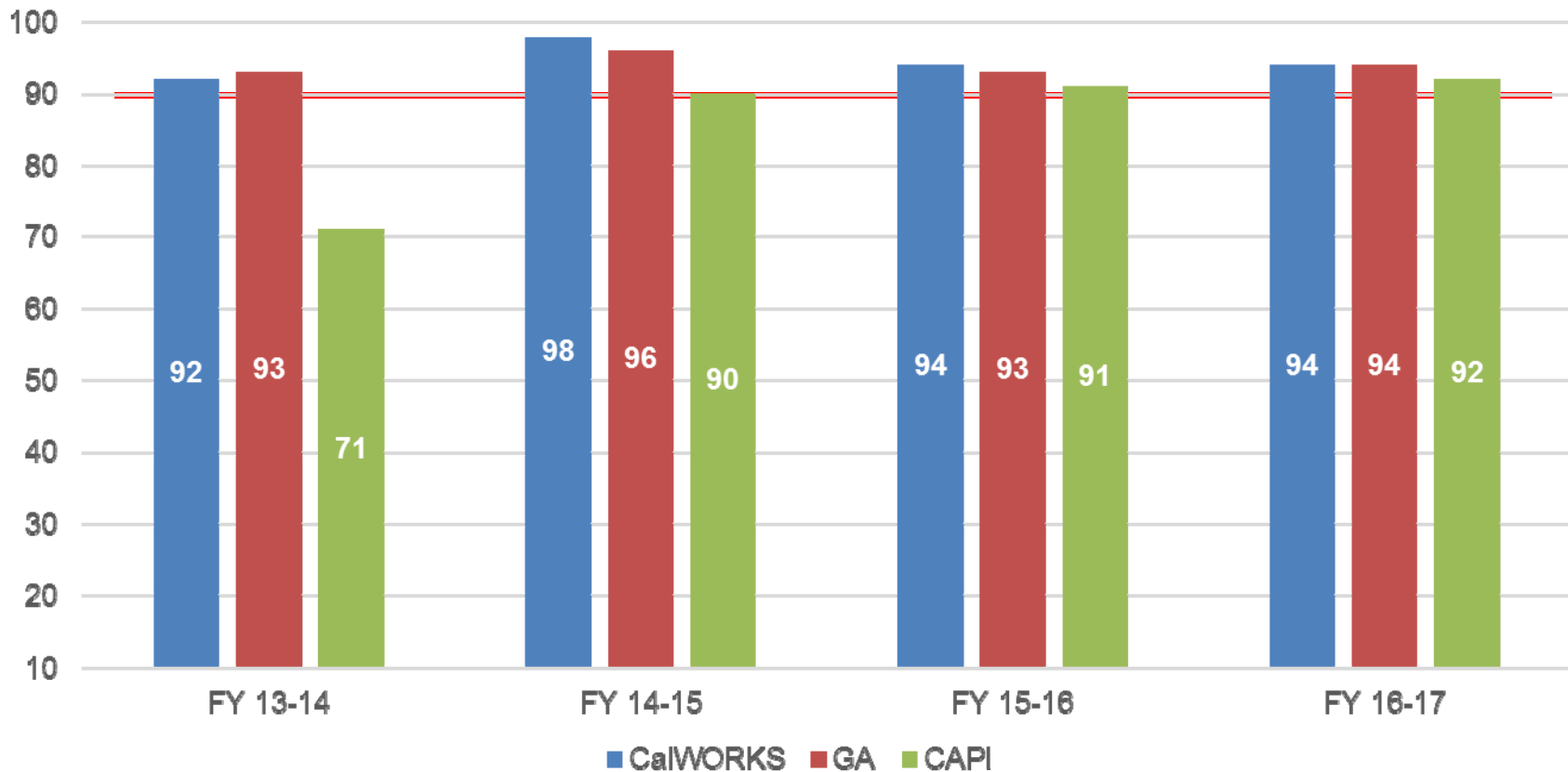
# Headline Measure #1

## Percent of Public Assistance Applications Processed within State Standards for Timeliness



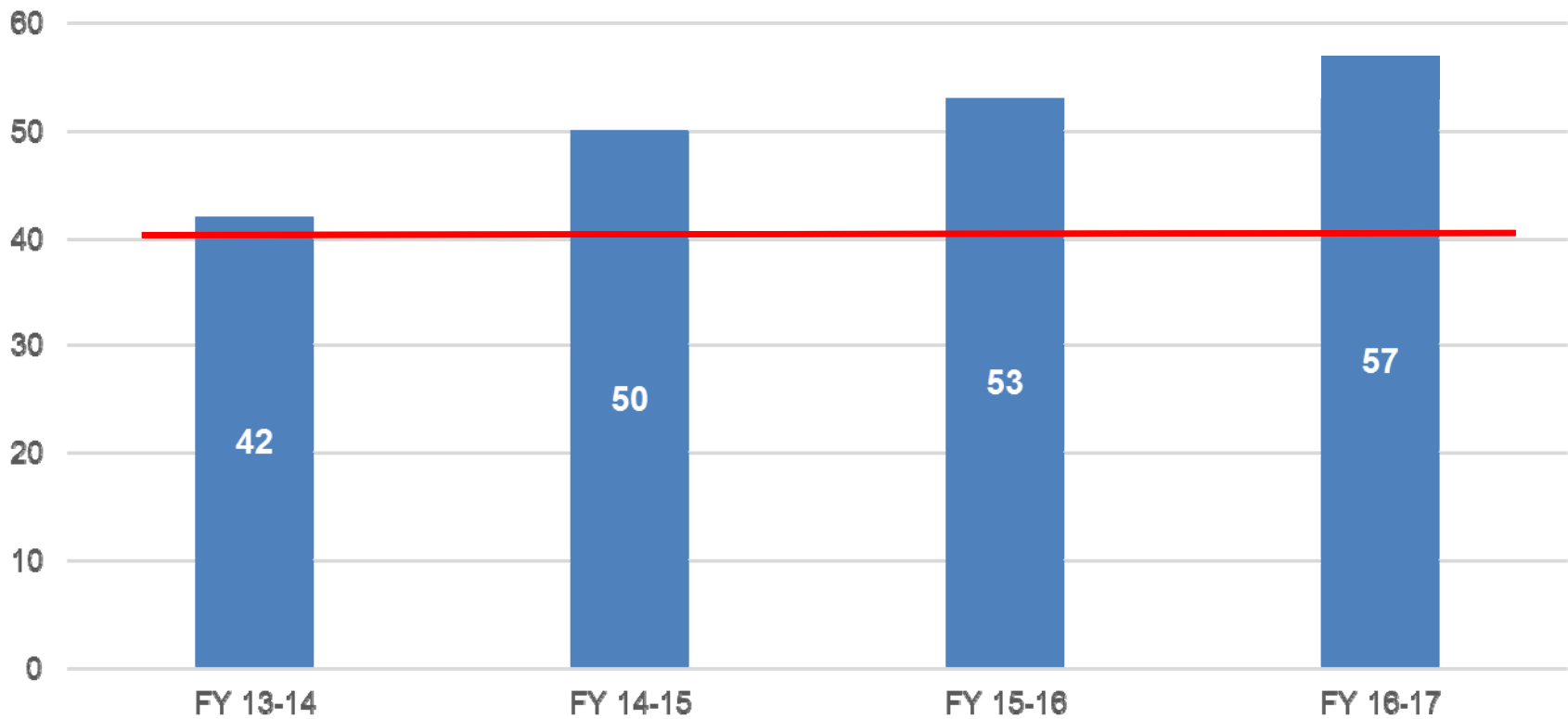
# Headline Measure #1

## Percent of Public Assistance Applications Processed within State Standards for Timeliness



## Headline Measure #2

Percent of Children Who Exited to a Permanent Home within 12 Months of Entering Foster Care





# FY 2015-17 Accomplishments

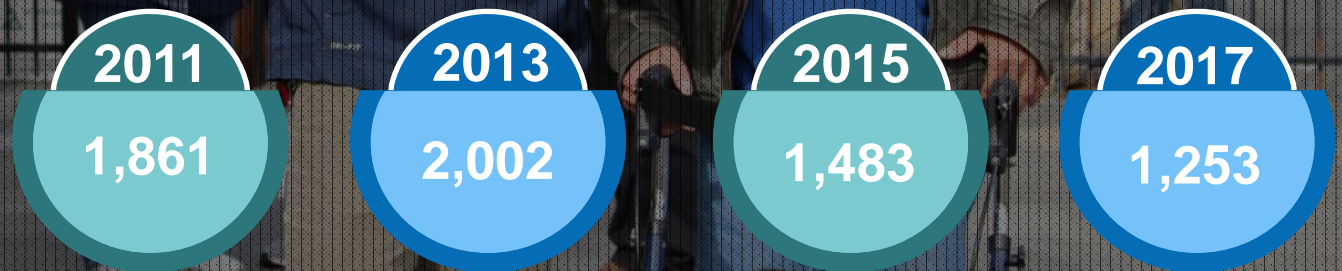
## Path to Ending Homelessness

*Increased focus on permanent housing solutions and housing first approaches*

*Collaborated with Dept. of Housing to provide additional supportive services to homeless families on voucher programs*

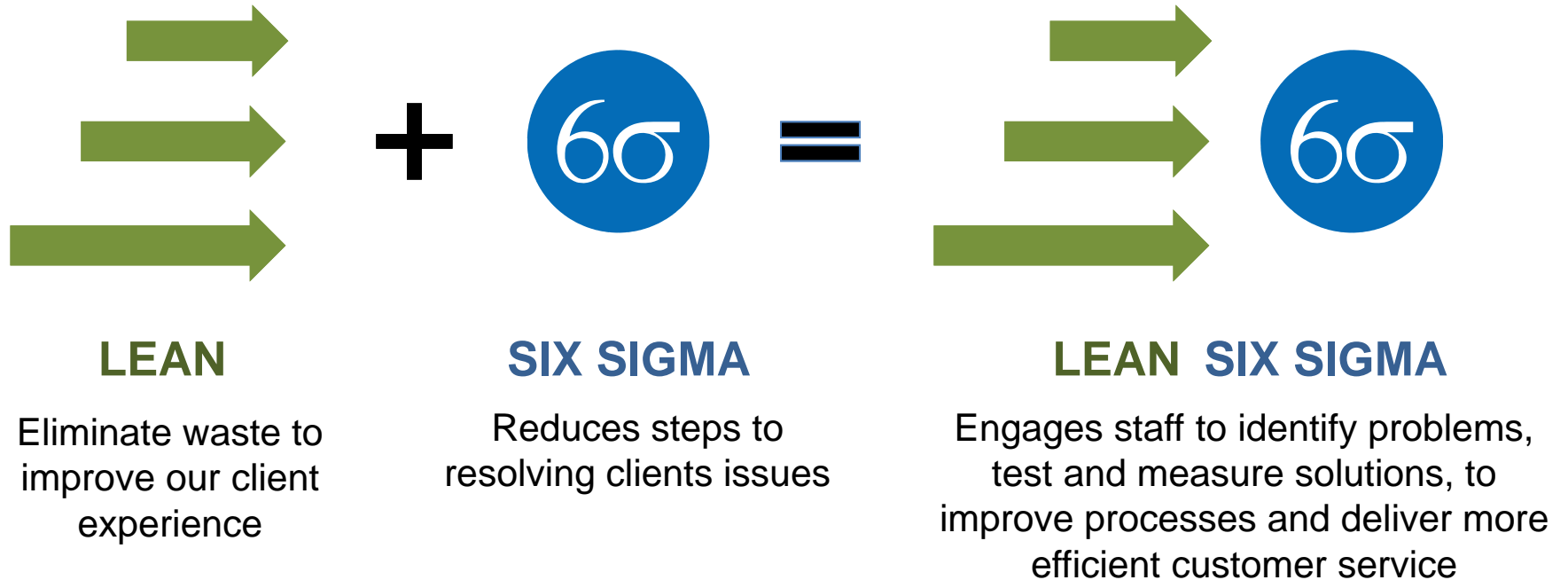
*Increased outreach and engagement services, and provided health services to unsheltered individuals*

## Biennial Homeless Count



# FY 2015-17 Accomplishments

## *Implementation of LEAN*



# FY 2015-17 Accomplishments



First Contact Resolution Pilot

COUNTY OF SAN MATEO





# FY 2015-17 Accomplishments

## *Foster Youth Graduation Rates*



COUNTY OF SAN MATEO



# FY 2015-17 Accomplishments

## Citizenship Assistance

*Hosted a total of six workshops in the five Supervisorial Districts*

*Collaborated with CBOs and non-profit attorneys to provide free legal review and application assistance*

## Participation by Districts





# FY 2015-17 Accomplishments

Hosted the first ever Stand Down event for Veterans in San Mateo County



COUNTY OF SAN MATEO

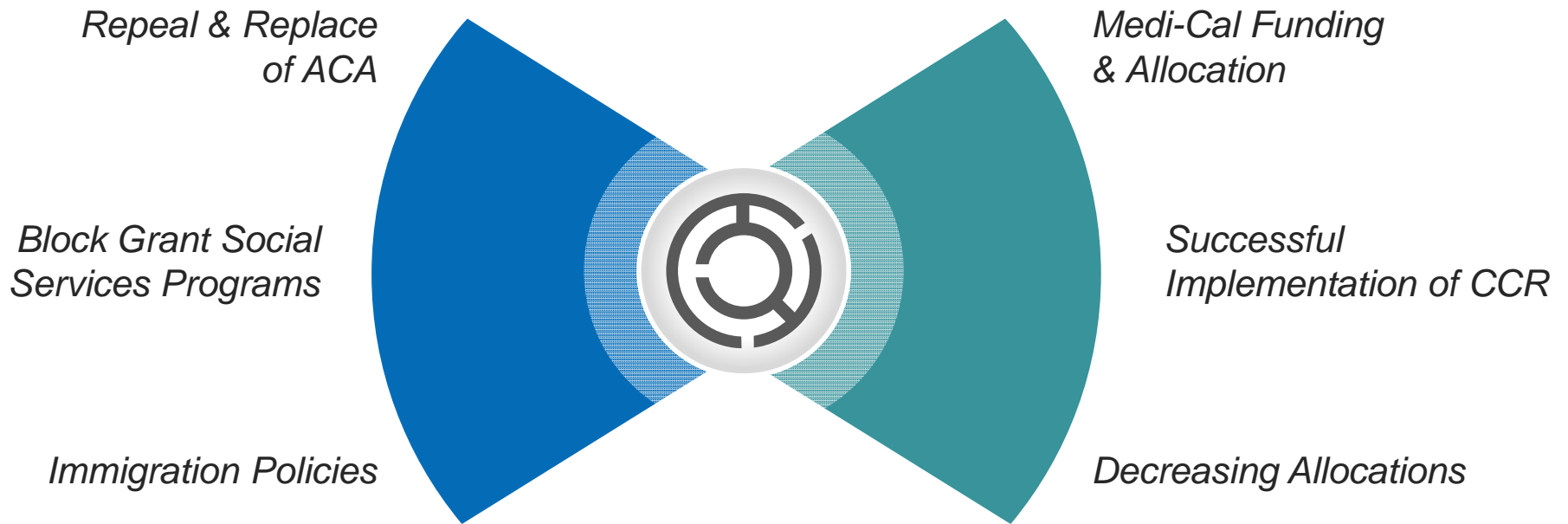




# FY 2017-19 Challenges

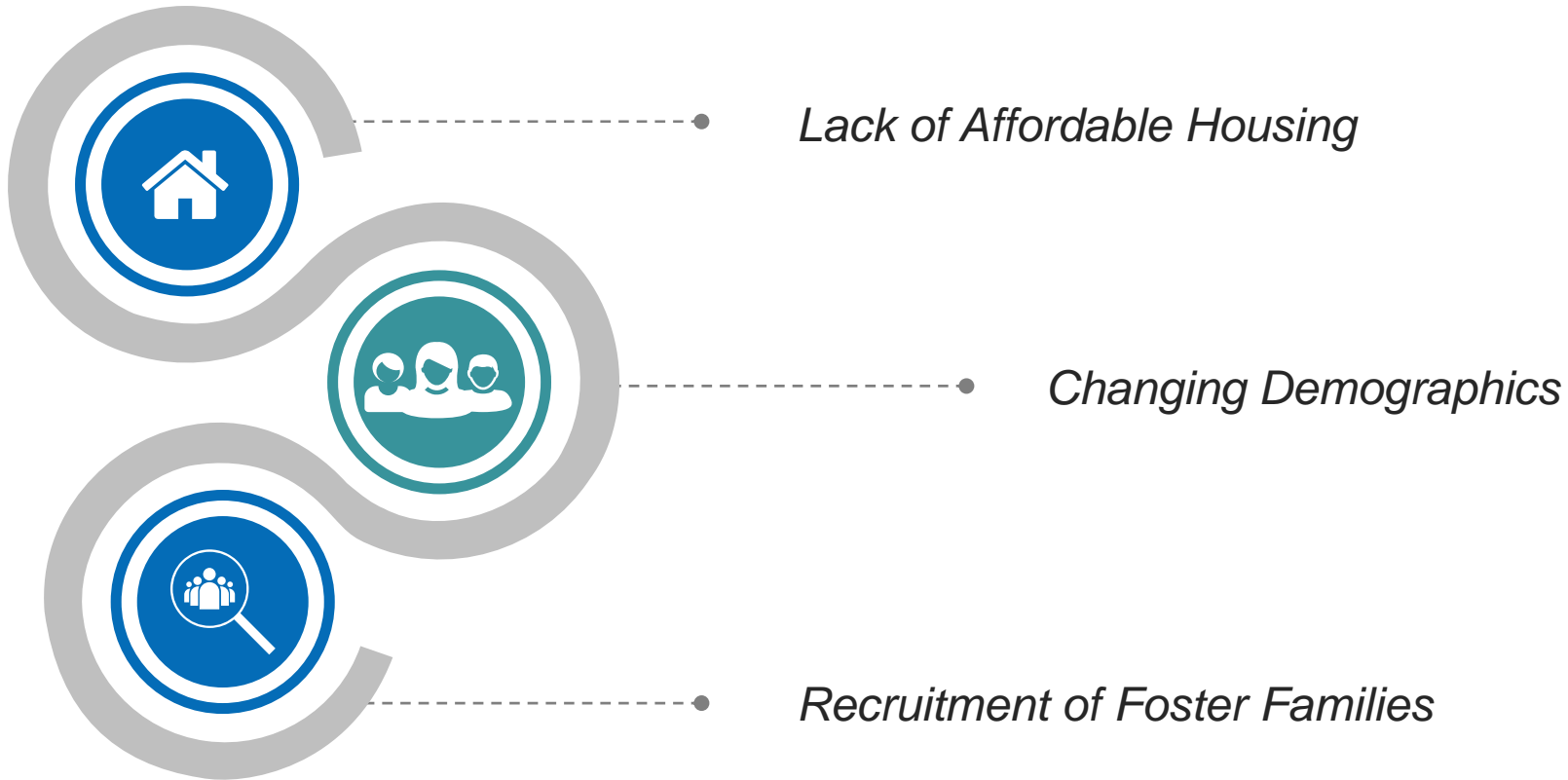
## Federal

## State

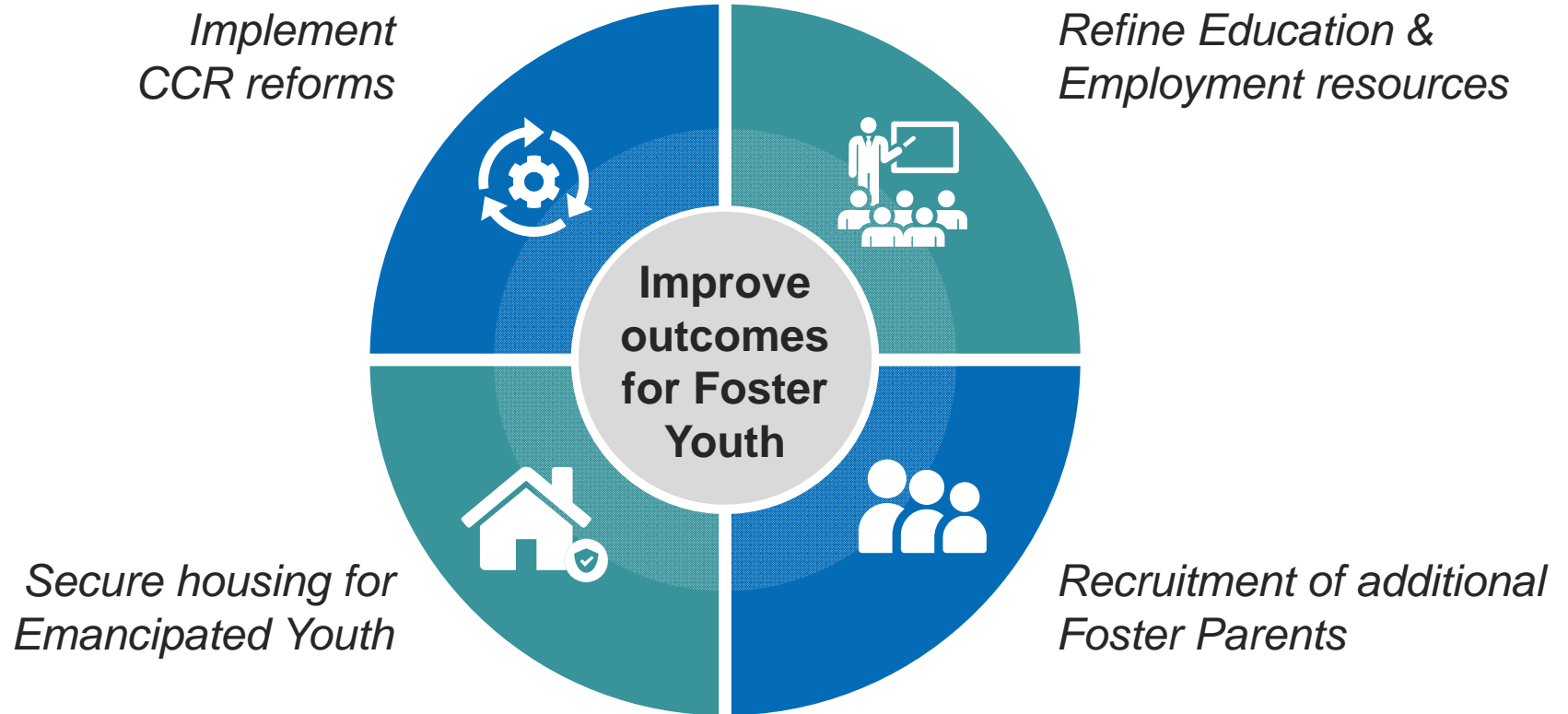


# FY 2017-19 Challenges

## Local



# FY 2017-19 Priorities





# FY 2017-19 Priorities



*Reaching Functional Zero to end homelessness*

*Linking Business Intelligent Technology to Decision Making*

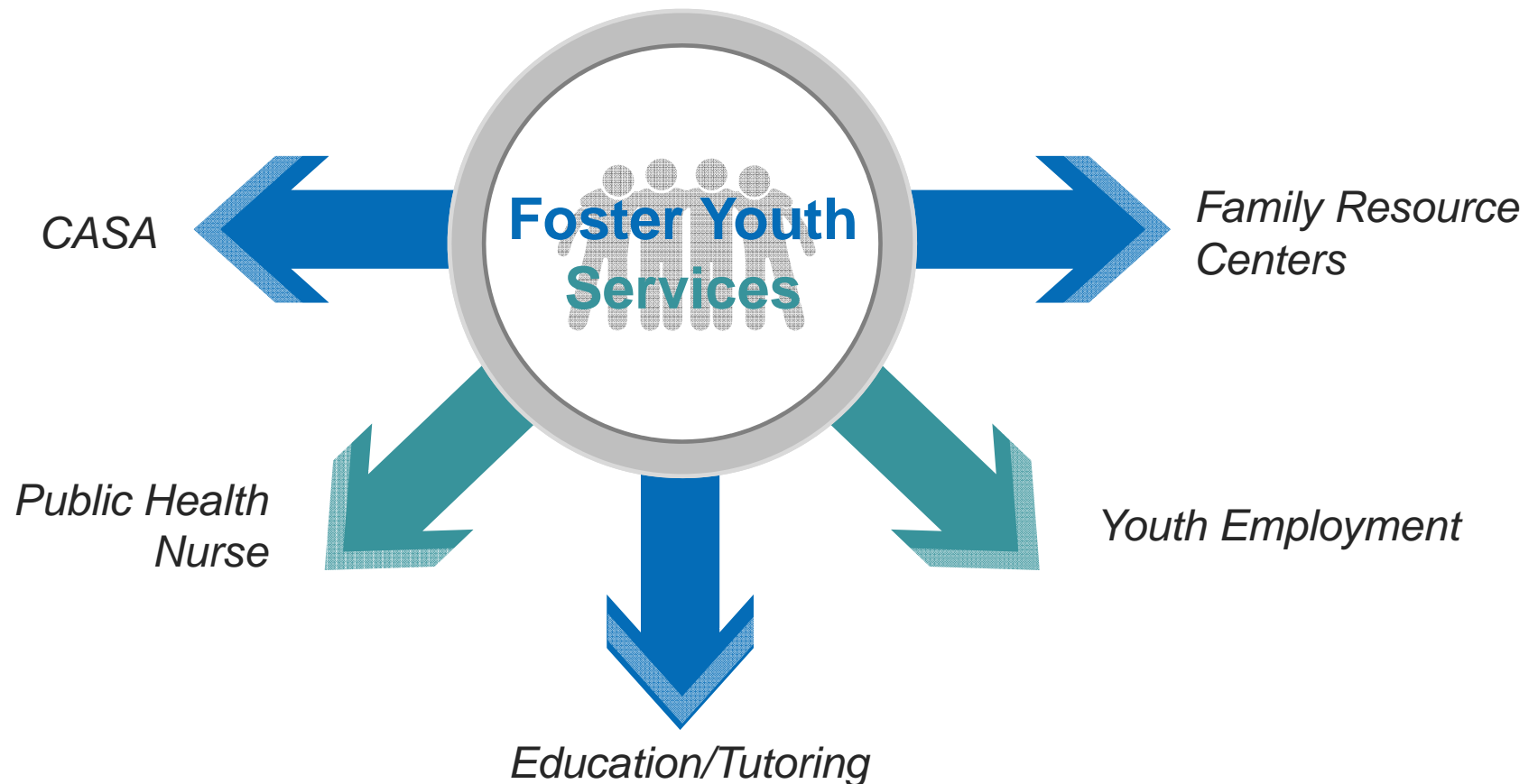
*CalWORKs Housing Support Program Families*

*Expand the First Contact Resolution Model*

# FY 2017-19 Measure K (Ongoing)



Investing in our Communities



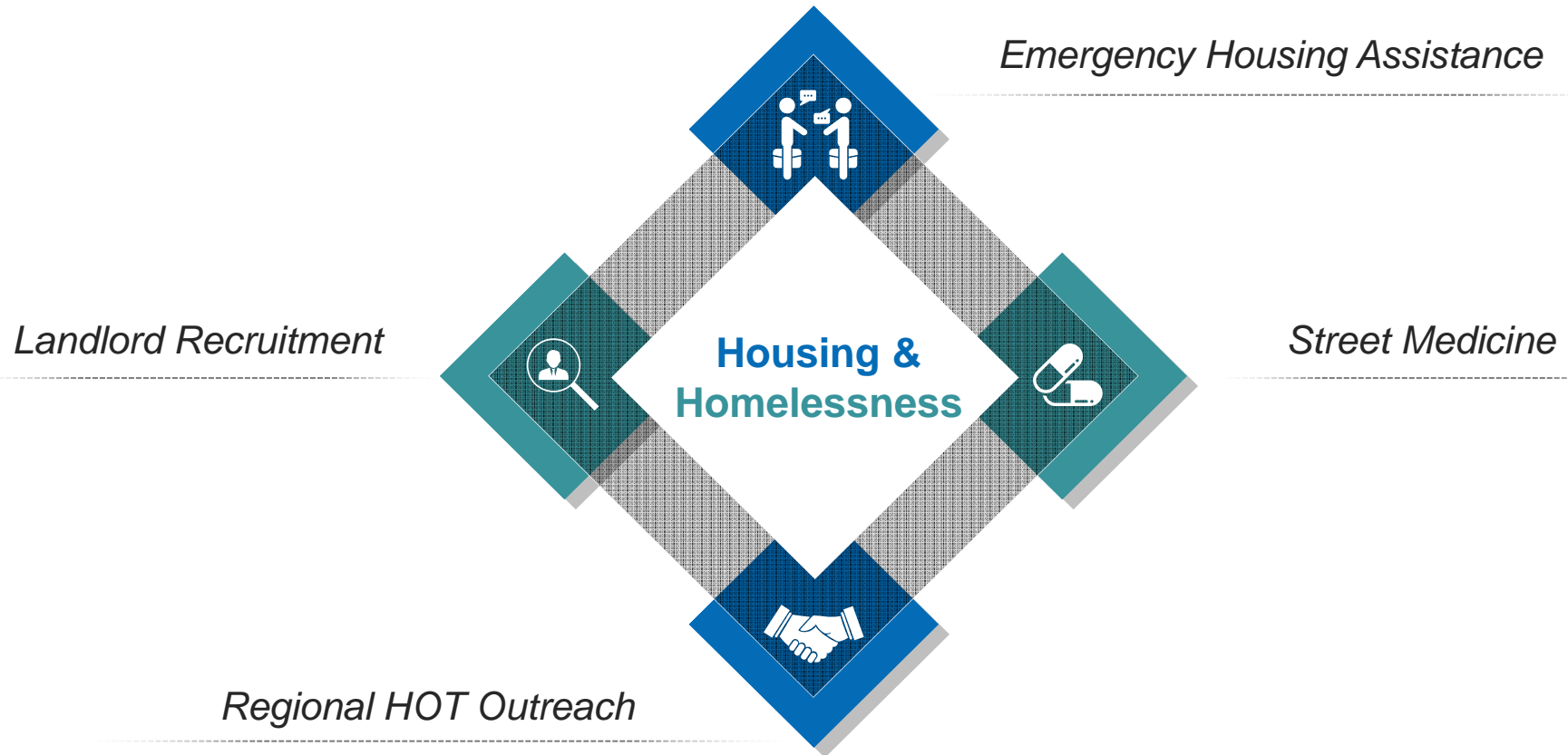
COUNTY OF SAN MATEO



# FY 2017-19 Measure K (Ongoing)



Investing in our Communities



COUNTY OF SAN MATEO



# FY 2017-19 Measure K (New)

**Connecting  
Employment  
Services**

**For  
Homeless  
Families**



**COUNTY OF SAN MATEO**



# FY 2017-19 Budget Overview

	FY 2016-17 Adopted	FY 2017-18 Recommended	Amount Change	Percent Change
Total Sources	205,352,903	197,233,370	(8,119,533)	-3.95%
Total Requirements	250,592,094	245,472,367	(5,119,727)	-2.04%
Net County Cost	45,239,191	48,238,997	2,999,806	6.63%
Total Positions	769	768	(1)	-0.13%





# FY 2017-19 Budget Overview

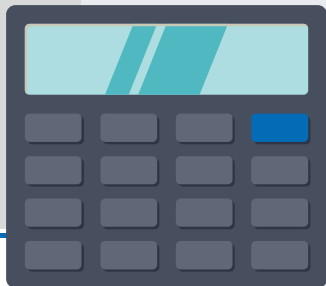
	FY 2017-18 Recommended	FY 2018-19 Preliminary Recommended	Amount Change	Percent Change
Total Sources	197,233,370	191,202,477	(6,030,893)	-3.06%
Total Requirements	245,472,367	241,012,643	(4,459,724)	-1.82%
Net County Cost	48,238,997	49,810,166	1,571,169	3.26%
Total Positions	768	768	0	0



# FY 2017-19 Budget Overview



## Significant Budget Changes



### *Financial Impacts of Lowered Caseloads*

- › *Cut in the CalWORKs allocation*
- › *CalFresh and Medi-Cal allocation*



# Questions?

COUNTY OF SAN MATEO



**COUNTY** OF **SAN MATEO**



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# Department of Child Support Services

FY 2017-19 Recommended Budget

**Kim Cagno, Director**  
June 21, 2017

COUNTY OF SAN MATEO



## Department Mission Statement

*To enhance the lives of children and families by helping parents meet the financial, medical and emotional needs of their children by establishing and enforcing child support orders.*



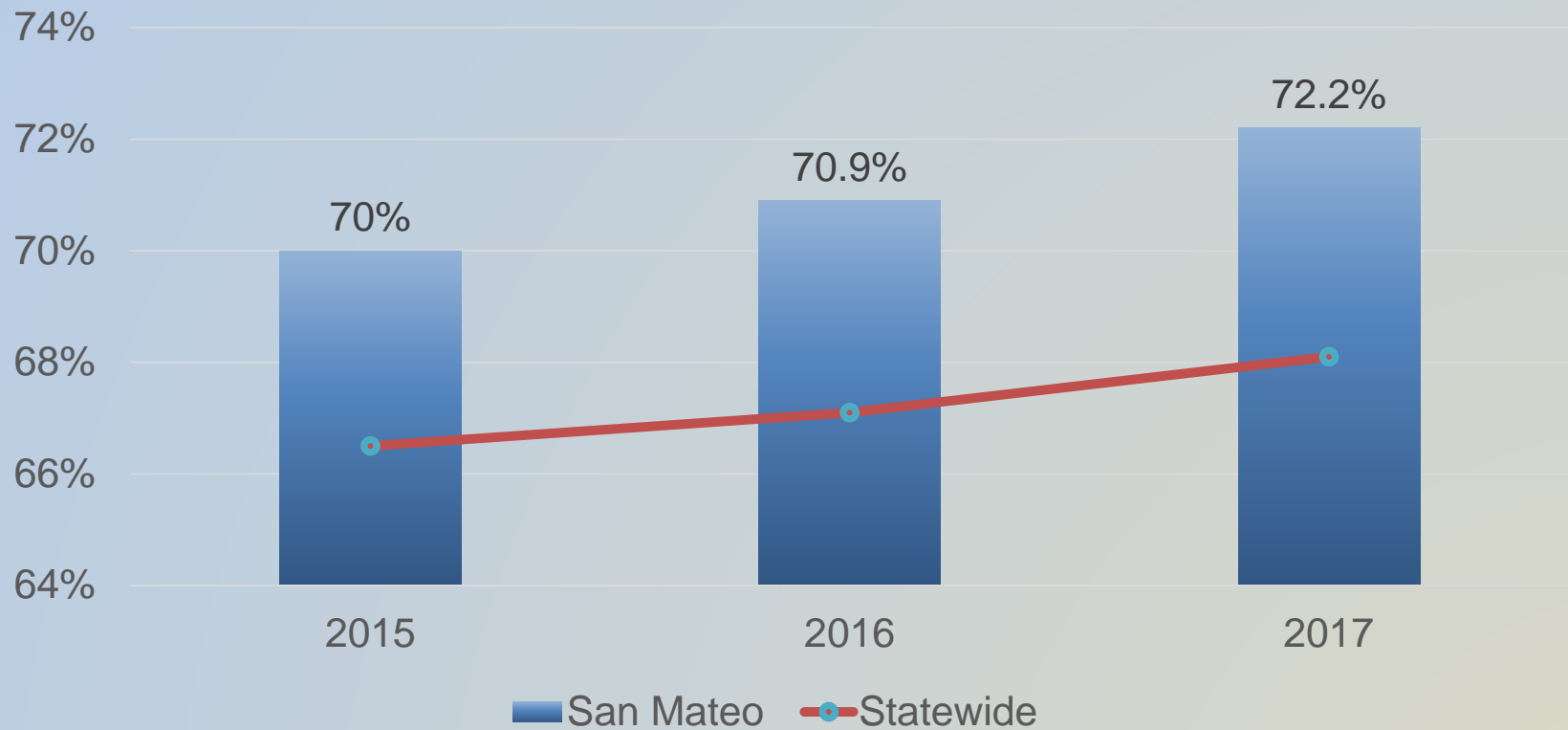
COUNTY OF SAN MATEO





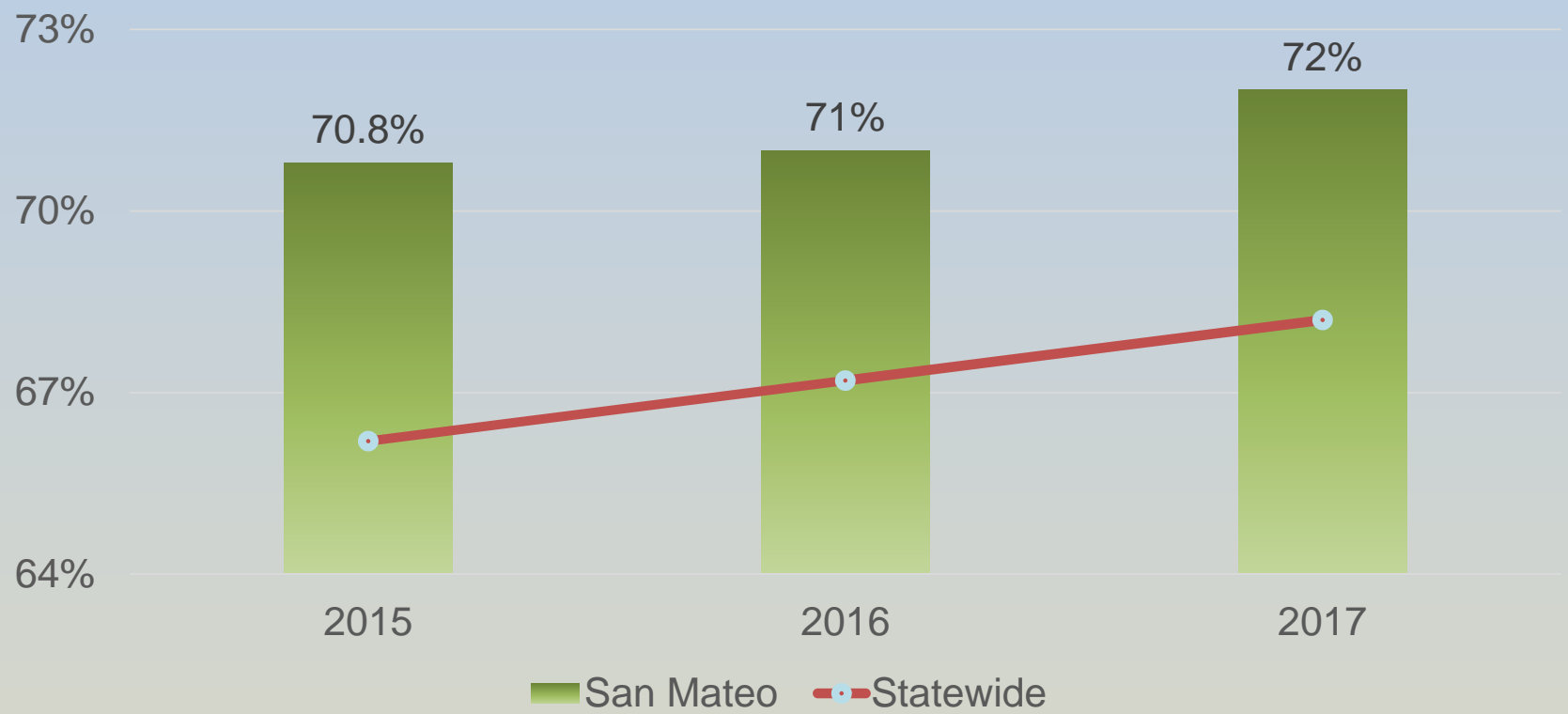
# Headline Measure #1

## Collections on Current Support



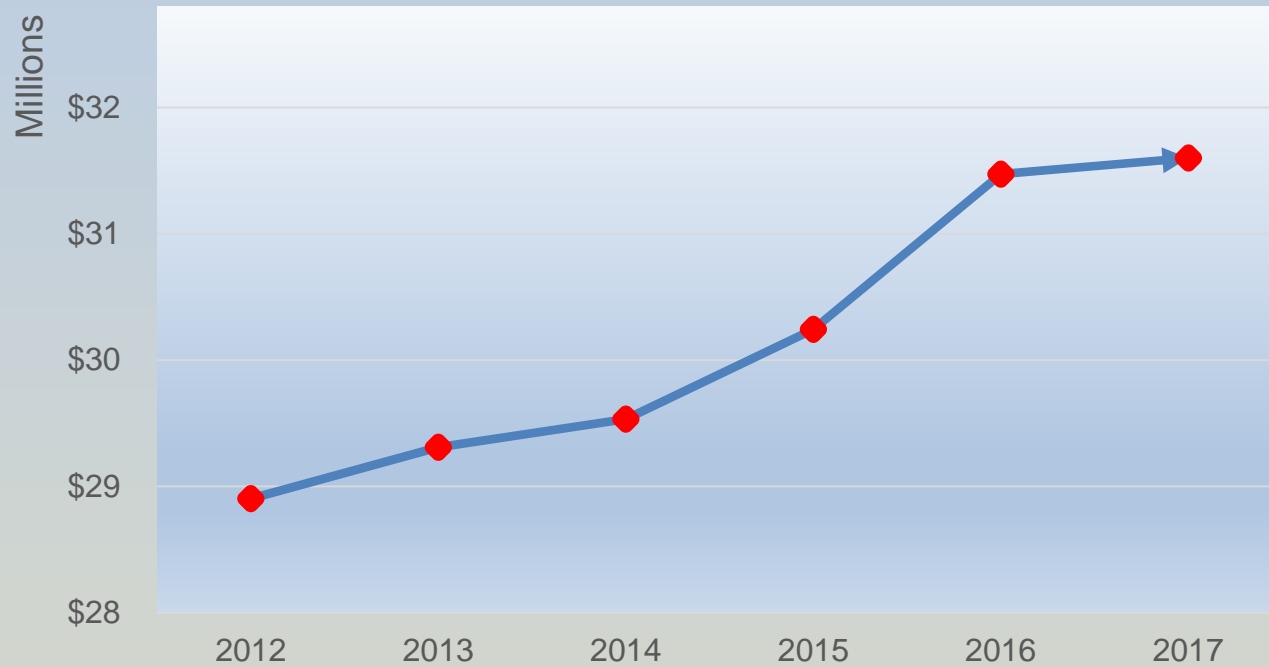
# Headline Measure #2

## Collections on Past Due Support

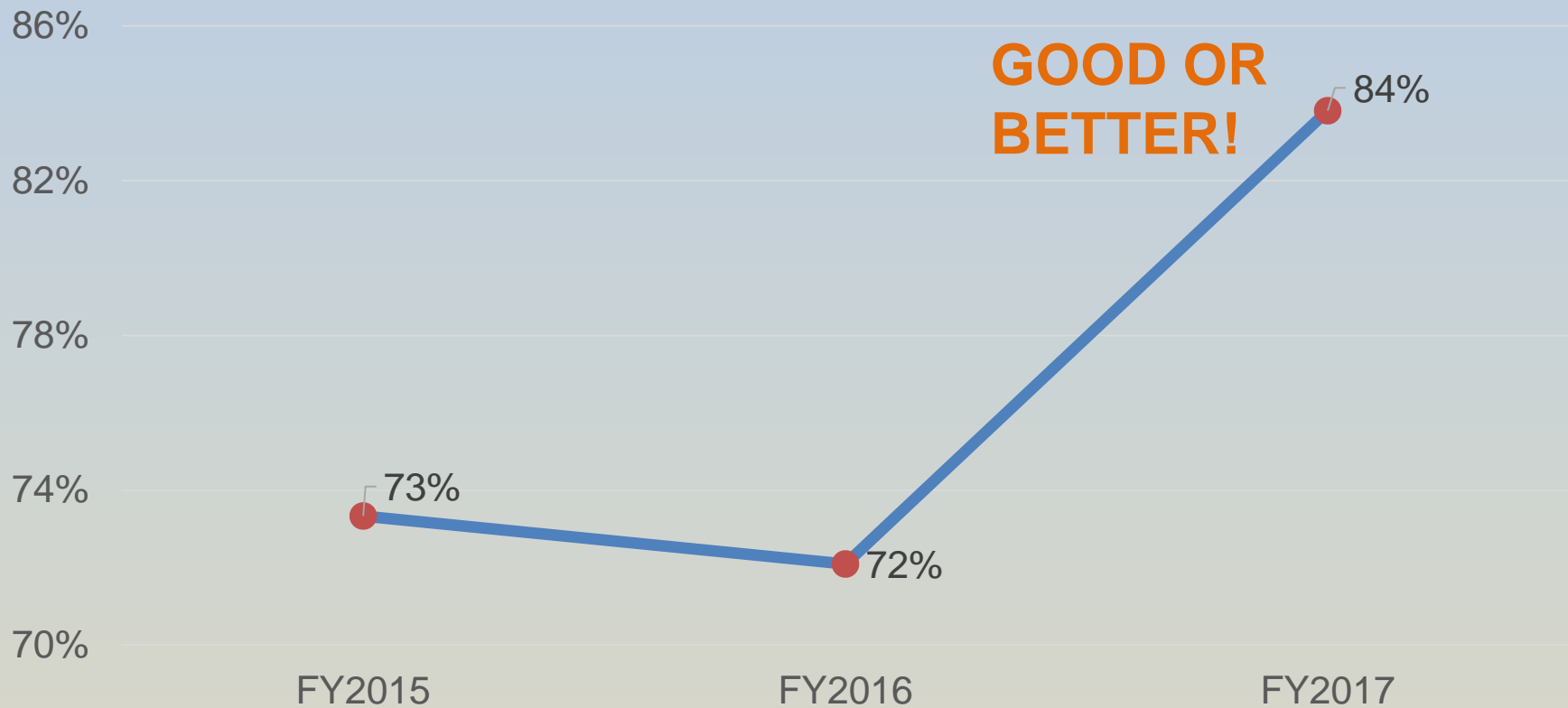


# FY 2015-17 Accomplishments

## Child Support Collections



# FY 2015-17 Accomplishments Improved Customer Satisfaction



# FY 2015-17 Accomplishments

## Legal Paperless System





# FY 2017-19 Challenges

## Flat Funding

Revenue Sources - \$11.4 Million

- 66% Federal Funding
- 34% State Funding

NET COUNTY COST: \$0



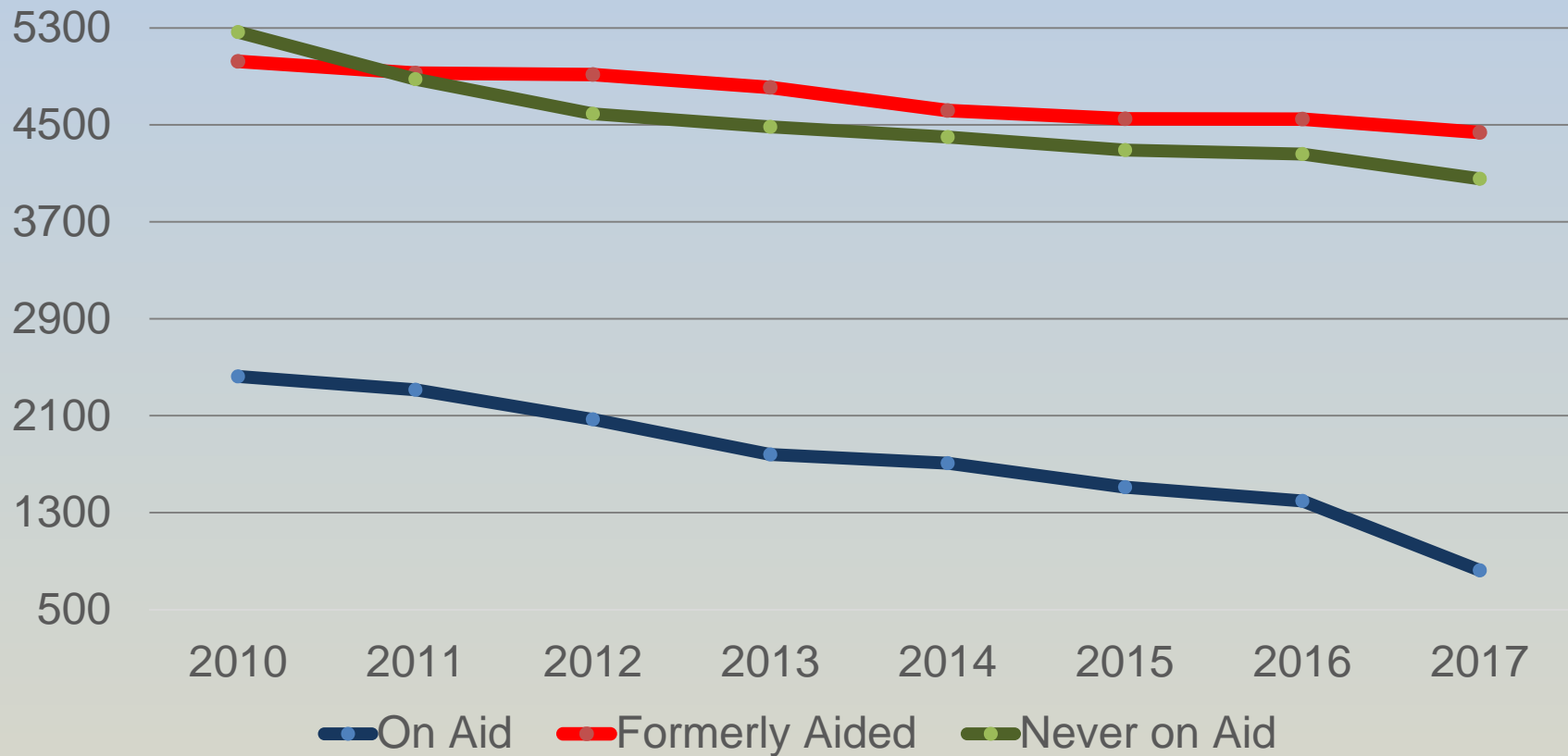
# FY 2017-19 Challenges

## Flat Funding

- Cost Effective
- No Stable Funding Allocation Methodology
- No Carry Over of Unspent Child Support Funding

# FY 2017-19 Challenges

## Shrinking Caseload Population



# FY 2017-19 Priorities Program Education



“Your Support Shapes Their Future”

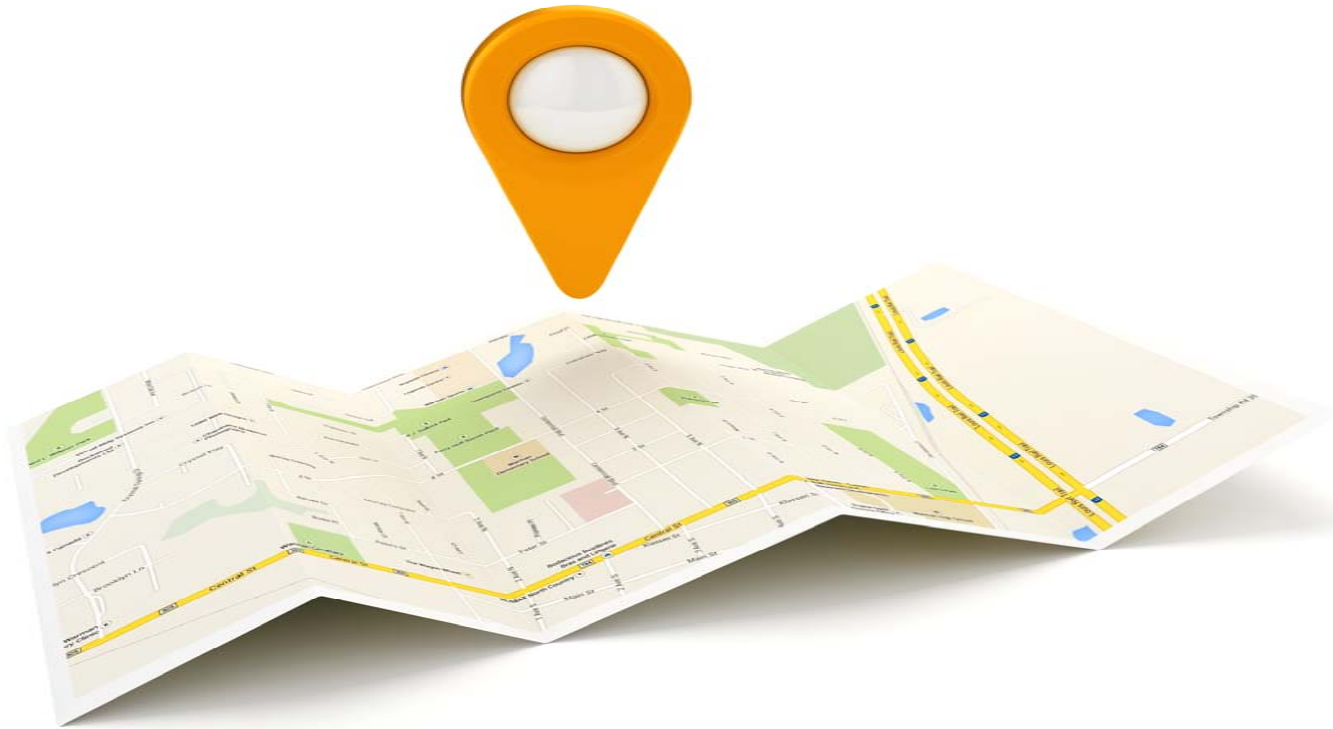
COUNTY OF SAN MATEO





# FY 2017-19 Priorities

## Enhance Locate Services



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# FY 2017-19 Priorities Collaborative Partnerships



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# FY 2017-19 Budget Overview

	FY 2016-17 Revised	FY 2017-18 Recommended	Amount Change	Percent Change
Total Sources	11,696,955	12,016,431	319,476	<3%
Total Requirements	11,696,955	12,016,431	319,476	<3%
Net County Cost	0	0	0	0%
Total Positions	80	78	-2	(<3%)



# FY 2017-19 Budget Overview

	FY 2017-18 Recommended	FY 2018-19 Preliminary Recommended	Amount Change	Percent Change
Total Sources	12,016,431	12,176,531	160,100	1%
Total Requirements	12,016,431	12,176,531	160,100	1%
Net County Cost	0	0	0	0%
Total Positions	78	78	0	0%





# FY 2017-19 Budget Overview

## Significant Budget Changes

Category	FY 2017-18	FY 2018-19	Total
Salary & Benefit Increases	\$ 408,053	\$ 224,109	\$ 632,162



**COUNTY** OF SAN MATEO  
DEPARTMENT OF CHILD SUPPORT SERVICES

QUESTIONS?



**COUNTY** OF SAN MATEO



**COUNTY** OF **SAN MATEO**



**COUNTY** OF **SAN MATEO**



# Department of Public Works

FY 2017-19 Recommended Budget

**James C. Porter**

June 21, 2017

COUNTY OF SAN MATEO





# Mission

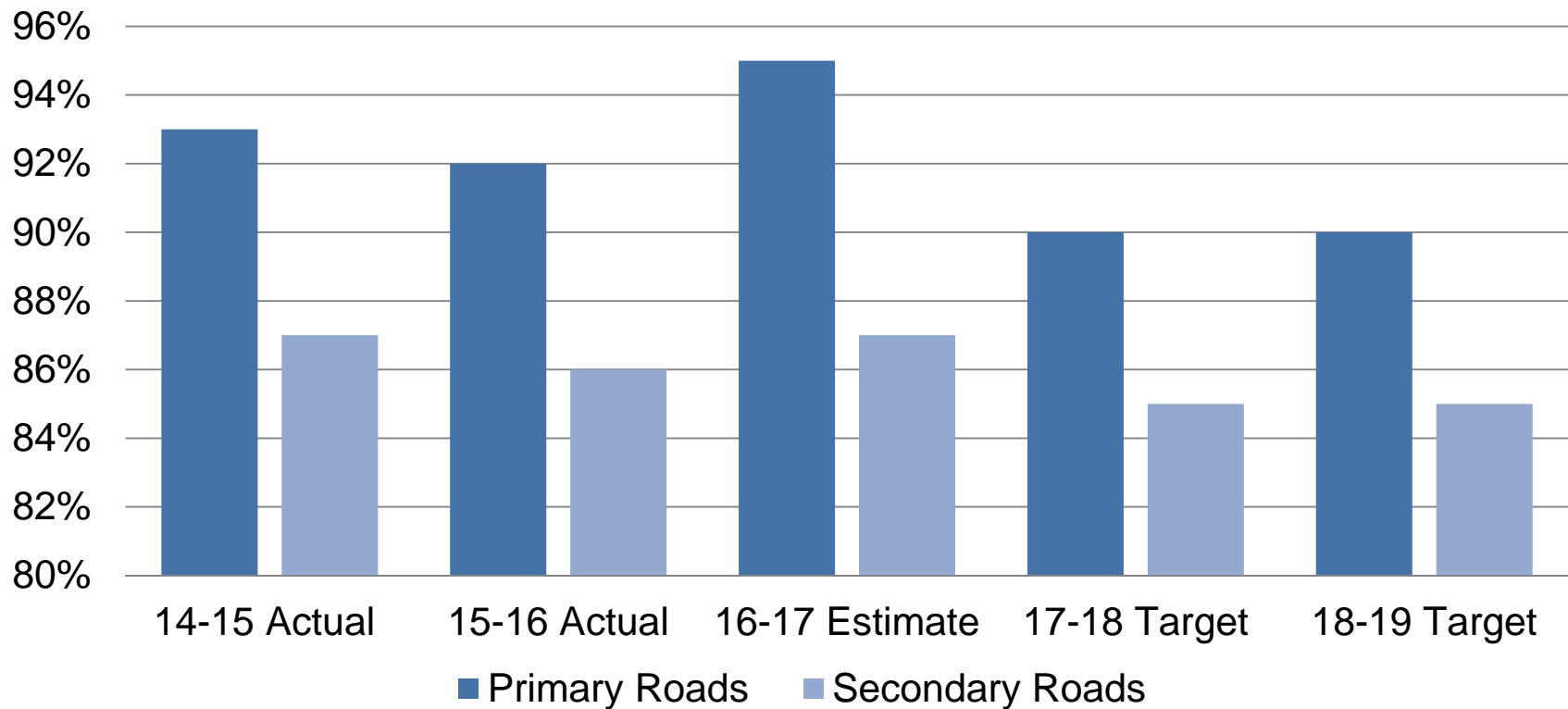


COUNTY OF SAN MATEO



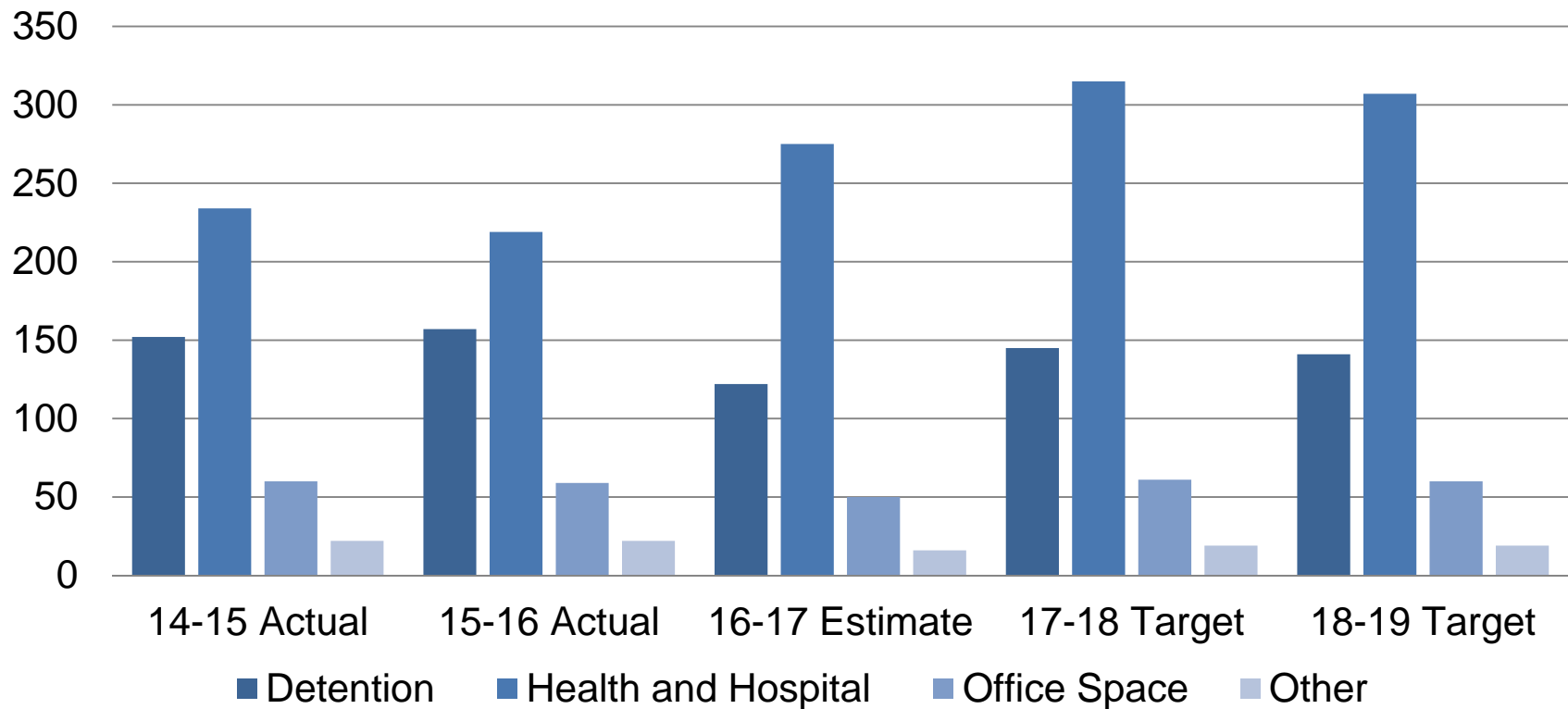
# Headline Measure #1

## Pavement Condition Index



# Headline Measure #2

## Energy Use per Square Foot



# FY 2015-17 Accomplishments

## FY 2016-17 Winter Storm Response



COUNTY OF SAN MATEO





# FY 2015-17 Accomplishments

## Pavement Projects



COUNTY OF SAN MATEO



# FY 2015-17 Accomplishments

- Energy Reduction
- LED Streetlight Conversion Project
- Burlingame Hills Sewer Main Replacement
- Alpine Road Traffic Study





# FY 2017-19 Challenges

## Municipal Regional Stormwater NPDES Permit



COUNTY OF SAN MATEO



# FY 2017-19 Challenges

- Regulatory Challenges
- Project Delivery Phasing/Scheduling
- San Carlos Airport Noise Issues



# FY 2017-19 Priorities

- Storm Damage Repairs
- Road Preventative Maintenance Projects
- Middlefield Road Improvement Project
- Alpine Road Corridor Improvements
- Programmatic Maintenance Permit
- Programming New Transportation Funding
- Sewer District Rate Adjustments
- CSA-11 Water Storage Tank and Deep Well
- CSA- 7 Water Treatment Facility Improvement



# FY 2017-19 Priorities

- Enhanced Flood Control Program Projects
  - Belmont Creek
  - Bayfront Canal
  - Navigable Slough
  - Countywide Stream Gauge Flow Meters



# FY 2017-19 Measure K (Ongoing)

- Pescadero Portable Restrooms





# FY 2017-19 Measure K (New)

- Airport Communications Specialist
- Airport Vector Control System





# FY 2017-19 Budget Overview

	FY 2016-17 Revised	FY 2017-18 Recommended	Amount Change	Percent Change
Total Sources	\$220,109,774	\$208,908,853	(\$11,200,921)	(5.1%)
Total Requirements	\$220,109,774	\$208,908,853	(\$11,200,921)	(5.1%)
Net County Cost	\$0	\$0	\$0	0%
Total Positions	299	299	0	0%



# FY 2017-19 Budget Overview

	FY 2017-18 Recommended	FY 2018-19 Preliminary Recommended	Amount Change	Percent Change
Total Sources	\$208,908,853	\$163,363,962	(\$45,544,891)	(21.8%)
Total Requirements	\$208,908,853	\$163,363,962	(\$45,544,891)	(21.8%)
Net County Cost	\$0	\$0	\$0	0%
Total Positions	299	299	0	0%



# FY 2017-19 Budget Overview

## Significant Budget Changes

- From FY 2017-18 to FY 2018-19
  - Projected Decline in Fund Balance and Expenditures Due to Anticipated Completion of One-Time Projects
- Additional Agile Construction Project Manager

# Questions?

COUNTY OF SAN MATEO



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# Capital Projects

FY 2017-19 Recommended Budget

**James C. Porter**

June 21, 2017

COUNTY OF SAN MATEO



# Mission

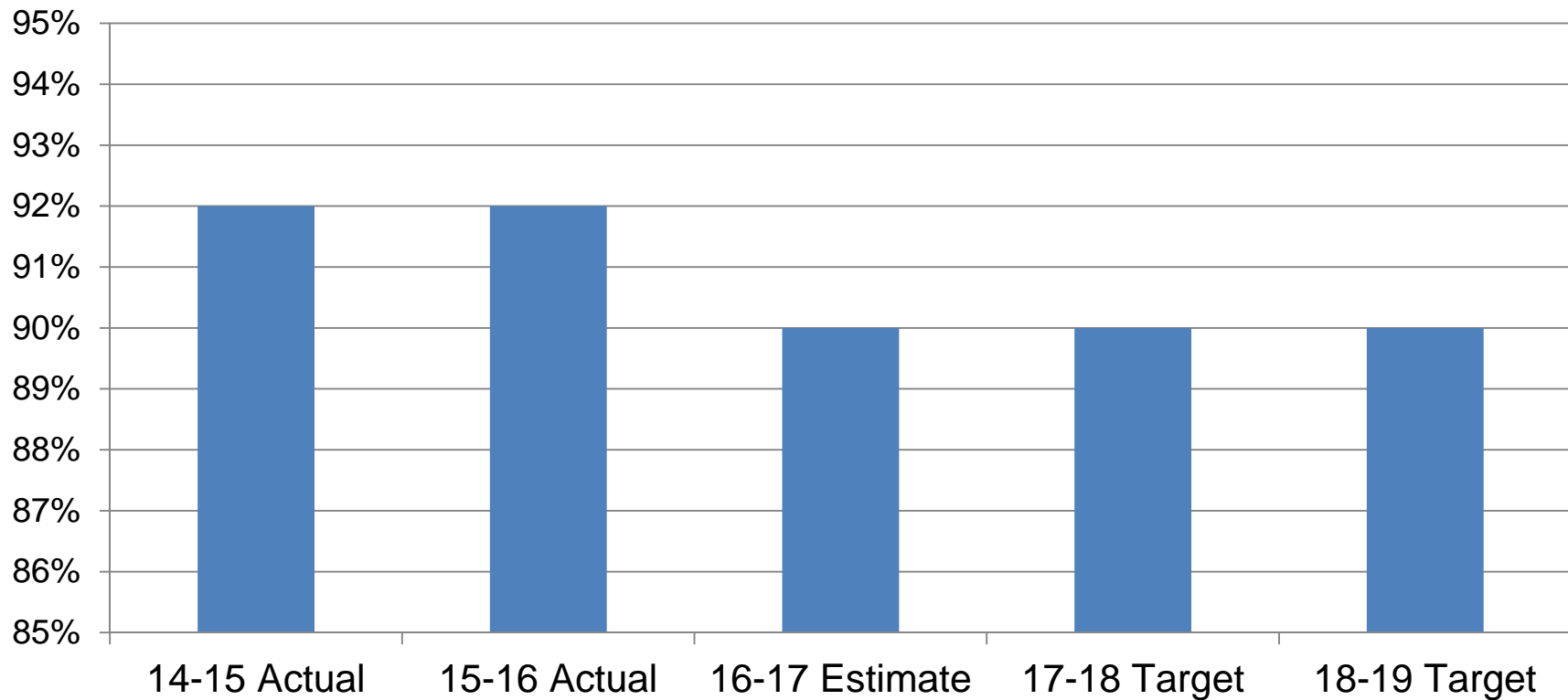


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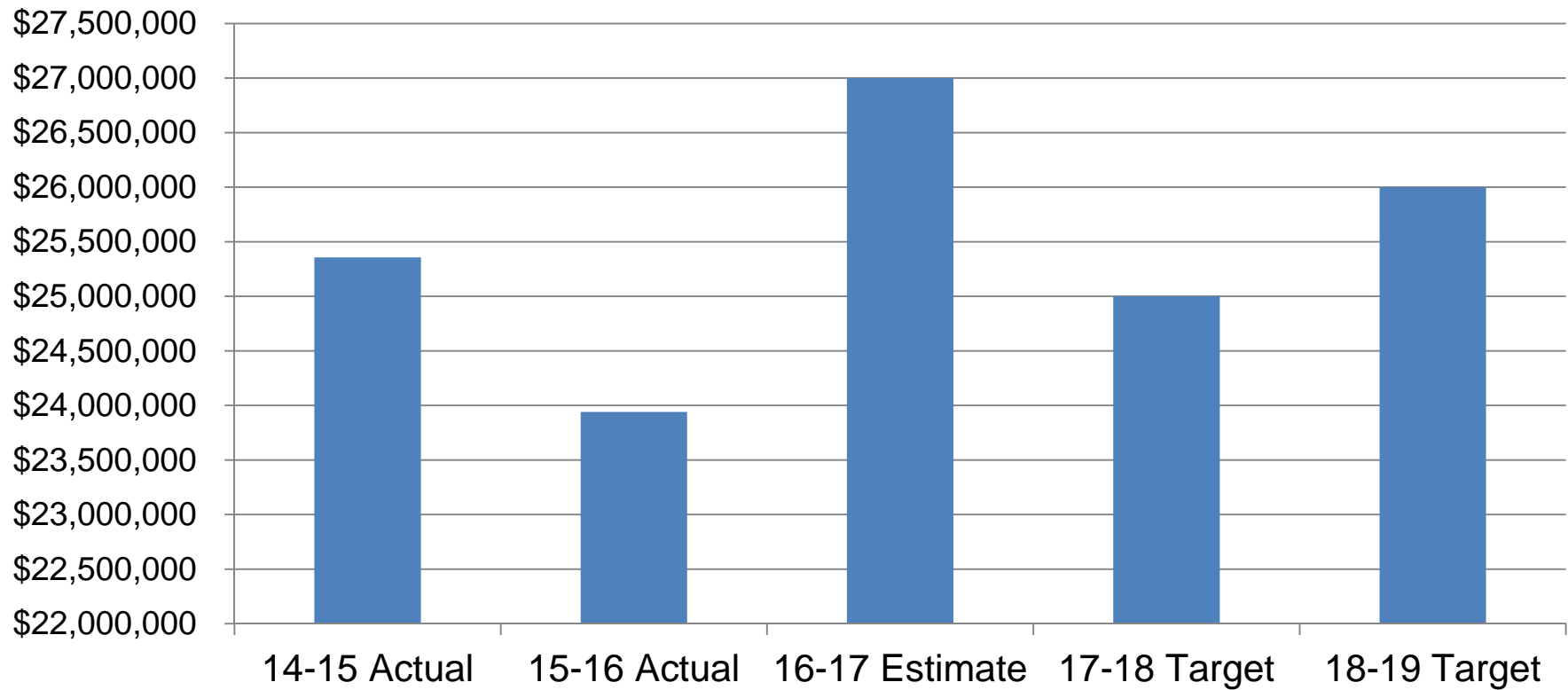
# Headline Measure #1

Percent of Projects on Track to be Completed within Budget/Schedule



# Headline Measure #2

## Capital Projects Expenditures



# FY 2015-17 Accomplishments

455 County Center- 3<sup>rd</sup> Floor Renovation



COUNTY OF SAN MATEO





# FY 2015-17 Accomplishments

## Camp Glenwood Improvements

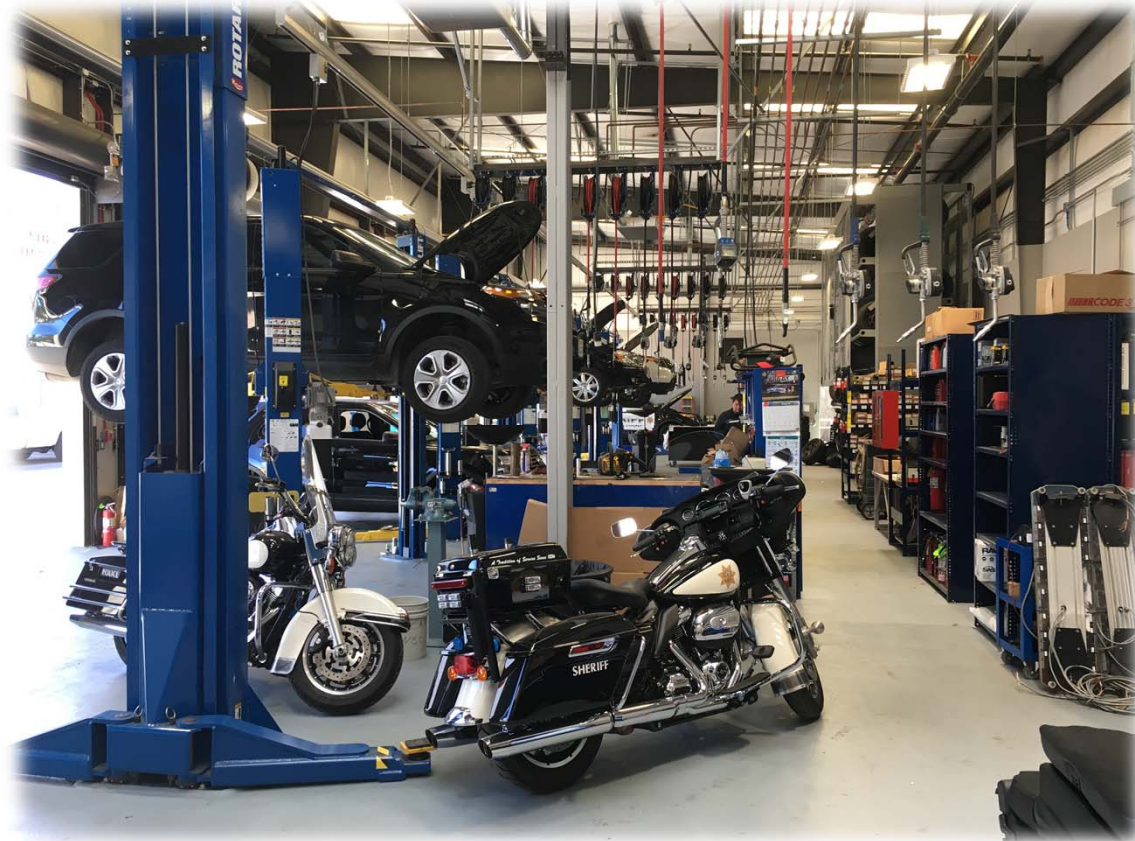


COUNTY OF SAN MATEO



# FY 2015-17 Accomplishments

Relocation of Redwood City Motor Pool



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# FY 2015-17 Accomplishments

- Youth Services Center Security and Surveillance Project
- Replacement of Underground Storage Tank in La Honda Corporation Yard
- 8 Electrical Vehicle Charge Stations Installed
- San Mateo Medical Center Solar Array
- Reset the Pavers at Redwood City Government Center

# FY 2017-19 Challenges

- Expediting Project Delivery
- Bay Area Construction Market
- Regulatory Requirements -Time & Costs
  - San Mateo Medical Center
- Recruiting and Retaining Staff

# FY 2017-19 Priorities

- Countywide Interior Lighting Upgrade
- Hall of Justice Replace Air Handling Units
- San Mateo Medical Center Retrofit of Potable Water Tank
- San Mateo Medical Center Replacement Fire Alarm System
- Serenity House



# FY 2017-19 Priorities

Memorial Park Replace Wastewater Treatment Plant



COUNTY OF SAN MATEO





# FY 2017-19 Priorities

## Alpine Trail Bike and Pedestrian Trail Improvements



COUNTY OF SAN MATEO



## **FY 2017-19 Measure K (Ongoing)**

- Serenity House
- Fair Oaks Library & HSA Remodel
- CSA 7 Infrastructure Replacement
- Flooding Solutions in North Fair Oaks
- Pescadero Alternate Water Source Evaluation (CSA11)
- Pescadero Aquifer Study (CSA 11)
- Vehicle Charging Stations





# FY 2017-19 Budget Overview

	FY 2016-17 Revised	FY 2017-18 Recommended	Amount Change	Percent Change
Total Sources	\$143,156,183	\$55,402,338	(\$87,753,845)	(61.3%)
Total Requirements	\$143,156,183	\$55,402,338	(\$87,753,845)	(61.3%)
Net County Cost	\$0	\$0	\$0	0%
Total Positions	0	0	0	0%



# FY 2017-19 Budget Overview

	FY 2017-18 Recommended	FY 2018-19 Preliminary Recommended	Amount Change	Percent Change
Total Sources	\$55,402,338	\$30,260,184	(\$25,142,154)	(45.4%)
Total Requirements	\$55,402,338	\$30,260,184	(\$25,142,154)	(45.4%)
Net County Cost	\$0	\$0	0	0%
Total Positions	0	0	0	0%



# FY 2017-19 Budget Overview

## Significant Budget Changes

- Transfer of Projects to Project Development Unit
- Re-prioritized Project List



# Questions?

COUNTY OF SAN MATEO



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**PDU**  
**PROJECT**  
**DEVELOPMENT UNIT**  
**COUNTY OF SAN MATEO**

FY 2017-19 Recommended Budget

**Doug Koenig**  
June 21, 2017

COUNTY OF SAN MATEO





# Mission

The Project Development Unit (PDU) pursues excellence by delivering buildings that are functional, aesthetically appropriate, cost-effective, sustainable, inspiring, and compatible with the County of San Mateo' mission and policies.



# Measure #1

## Percent of Projects With Zero Net Energy and Energy Star Design

100%

- Incorporate ZNE / Energy Star design principles into the 2017-2018 & 2018-2019 project design
- Meet all new commercial construction ZNE requirements by 2030

Benchmark

- Achieve 10% better performance than current energy code requirements

# FY 2016-17 Accomplishments

## Project Development Unit

- Created PDU and established budget
- Hired an accountant, continue to hire staff as needed
- Underwent a procedural and financial audit by the Controller's Office
- Attended two trainings on ZNE
- Hosted bi-weekly master planning work sessions
- Created PDU logo
- Designed and launched PDU website ([www.smcpdu.org](http://www.smcpdu.org))
- Selected 2 contract Project Managers and 3 on-call Project Managers
- Selected 3 on-call Construction Management Service Providers
- Prepared RFP for CM@R for individual capital projects



# FY 2016-17 Accomplishments

## Animal Shelter

- Secured contract with F&H
- Conducted 13 design meetings
- Completed 35% of the design phase
- Project completion date: Spring 2019



# FY 2016-17 Accomplishments

## Regional Operations Center

- Removed 4 underground utility tanks
- Completed environmental site remediation
- Completed soil improvement design
- Selected exterior finishes
- Selected interior furniture



# FY 2016-17 Accomplishments

## San Mateo Medical Center

- Conducted 2 community outreach meetings
- Conducted OSHPD meeting
- Secured contract with Taylor Design
- Conducted more than 20 space planning meetings to date
- Completed programming phase
- Initiated CEQA study





# FY 2016-17 Accomplishments

## Parking Structure

- Secured contract with TRA for CEQA
- Consulted the Office of Sustainability for future parking considerations & trends
- Conducted outreach for partnership with RWC
- Completed RFQs for Architectural Engineering services with response from 5 firms
- Discussed ability to adapt to future uses



# FY 2016-17 Accomplishments

## COB3

- Secured TRA contract for CEQA report & recommendation
- Formed COB3 Core Advisory Committee
- Prepared RFP for Architectural Engineering Services
- Consulted Office of Sustainability



# FY 2016-17 Accomplishments

## Lathrop House

- Formed Planning Committee including Mitch Postal, Angie Hyde, Sophie Minter, Dee Eva, and Marci Dragun
- Secured contract with historical expert, Garavaglia Architecture, Inc.



# FY 2016-17 Accomplishments

## Cordilleras Mental Health Center

- Changed delivery method from Design Build to Construction Manager at Risk
- Prepared RFQ & RFP for Architectural Engineering Services
- Prepared RFQ & RFP for Construction Manager at Risk



# FY 2016-17 Accomplishments

## South San Francisco Health Campus

- Worked closely with Coroner's Office to review the possibilities of relocating the morgue and administration offices to SSF
- Continued communication and coordination with the courts



# FY 2017-19 Challenges

Staffing

RWC sewer challenges

Environmental discoveries on project sites

Phasing coordination

FFE budgets

Cost escalation



Purple pipe requirements



# FY 2017-19 Priorities

- Continue to staff PDU as needed
- Complete CEQA for Lathrop House, COB3, Parking Structure
- Advance the Cordilleras project
- Advance the SSF Campus master planning effort
- Meet the San Mateo Medical Center master plan targets
- Relocate the Radio Shop to eliminate lease
- Reconvene COB3 core advisory committee
- Relocate Lathrop House
- Advance Animal Shelter Project, maintaining budget
- Continue working with the community and County partners to advance the Pescadero Fire Station
- Complete the Skylonda Fire Station project



# FY 2017-19 Measure K



SUPPORTED BY MEASURE K  
LOCALFUNDS  
LOCALNEEDS  
[WWW.SMCGOV.ORG](http://WWW.SMCGOV.ORG)

Public Safety Regional Operations Center

Skylonda Fire Station No. 58

Pescadero Fire Station No. 59

COUNTY OF SAN MATEO



# FY 2017-19 Budget Overview

## Project Budgets

Project	FY 2017-18 Recommended	FY 2018-19 Preliminary Recommended	Total Project Budget
Regional Operations Center	29,000,000	0	55,000,000
Cordilleras	5,400,000	32,000,000	102,500,000
Animal Care Shelter	14,000,000	6,000,000	22,000,000
South San Francisco Campus	1,000,000	3,500,000	39,825,000



# FY 2017-19 Budget Overview

## Project Budgets

Project	FY 2017-18 Recommended	FY 2018-19 Preliminary Recommended	Total Project Budget
County Office Building 3	10,000,000	45,400,000	86,800,000
Lathrop House	900,000	0	900,000
Parking Structure	5,500,000	25,000,000	39,500,000
San Mateo Medical Center	6,650,000	30,000,000	120,770,000



# FY 2017-19 Budget Overview

## Project Budgets

Project	FY 2017-18 Recommended	FY 2018-19 Preliminary Recommended	Total Project Budget
Radio Shop	4,300,000	0	4,300,000
Homeless Shelter	1,000,000	5,000,000	21,400,000
Skylonda Fire Station	5,000,000	0	8,500,000
Pescadero Fire Station	500,000	500,000	13,500,000



# FY 2017-19 Budget Overview

## Other Capital Construction Fund

	FY 2016-17 Revised	FY 2017-18 Recommended	Amount Change	Percent Change
Total Sources	98,928,514	89,731,135	(9,197,379)	(9.3%)
Total Requirements	98,928,524	89,731,135	(9,197,379)	(9.3%)
Net County Cost	0	0	0	0%
Total Positions	0	0	0	0%





# FY 2017-19 Budget Overview

## Other Capital Construction Fund

	FY 2017-18 Recommended	FY 2018-19 Preliminary Recommended	Amount Change	Percent Change
Total Sources	89,731,135	145,381,135	55,650,000	62%
Total Requirements	89,731,135	145,381,135	55,650,000	62%
Net County Cost	0	0	0	0%
Total Positions	0	0	0	0%



# FY 2017-19 Budget Overview

## Significant Budget Changes

- Create formula for capitalizing staff cost
- Adopt new ZNE requirements and Energy Star Certification



# Questions?

COUNTY OF SAN MATEO



**COUNTY** OF **SAN MATEO**



**COUNTY OF SAN MATEO**



# Non-Departmental Services & Debt Service

Recommended  
FY 2017-18 & FY 2018-19  
Budgets

# Net County Cost Allocations

## \$47.3 million or 9.6% Increase

Community Outcome	FY 2017-18 Net County Cost	% NCC	FY 2018-19 Net County Cost	% NCC
Criminal Justice	\$243,545,002	46.0%	\$247,372,758	45.7%
Health Services	150,334,340	28.4%	154,424,371	28.5%
Administration and Fiscal	55,724,990	10.5%	57,441,556	10.6%
Social Services	47,958,085	9.0%	49,529,254	9.1%
Community Services	32,388,332	6.1%	33,007,192	6.1%
<b>Net County Cost - Totals</b>	<b>\$529,950,749</b>	<b>100.0%</b>	<b>\$541,775,131</b>	<b>100.0%</b>

# Non-Departmental Revenue is used to fund “Net County Cost” in operating departments

- Property Tax



- Sales and Use Tax



- Interest Earnings



- Transient Occupancy Tax (TOT)



- Vehicle Rental Tax

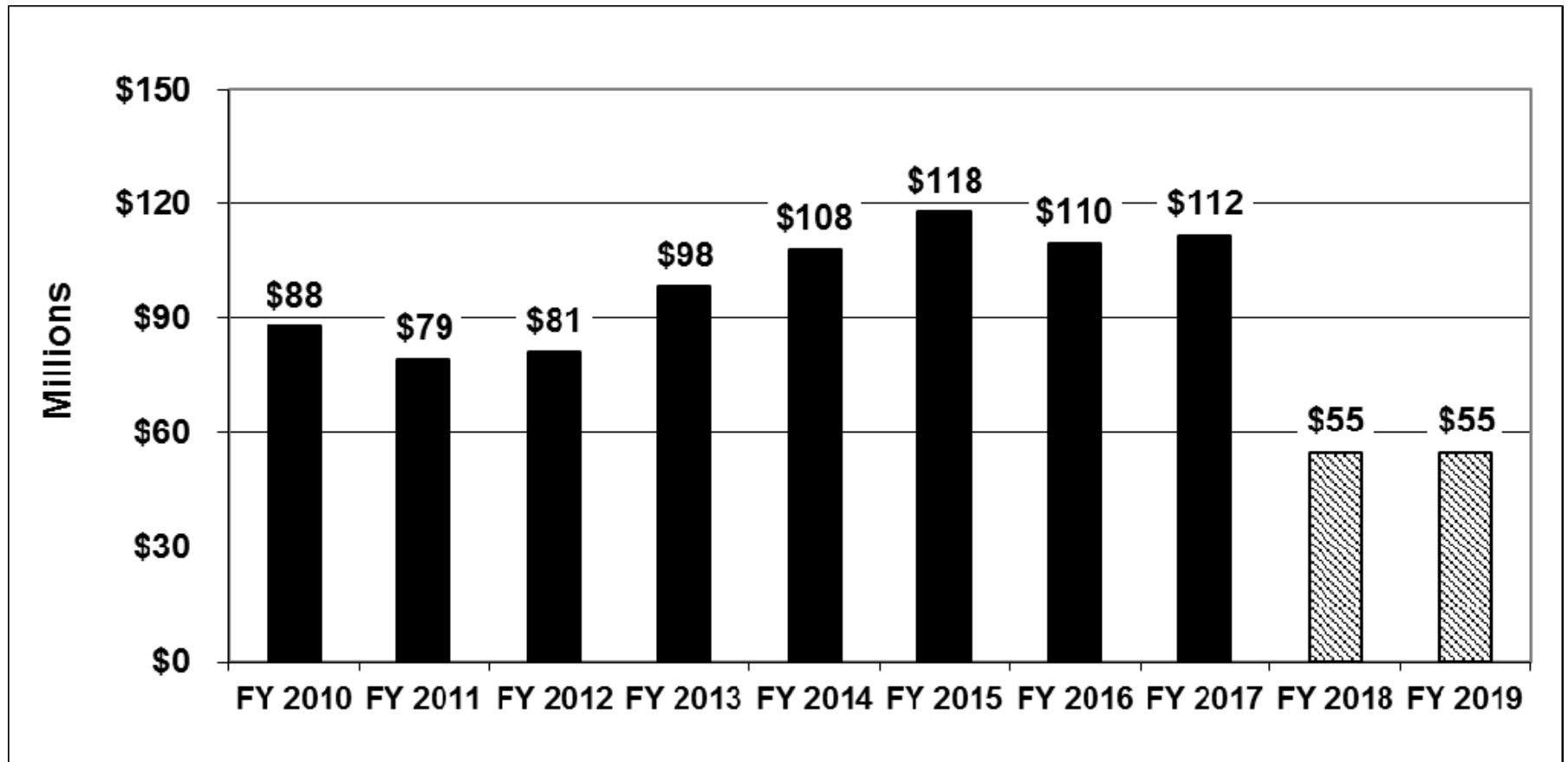




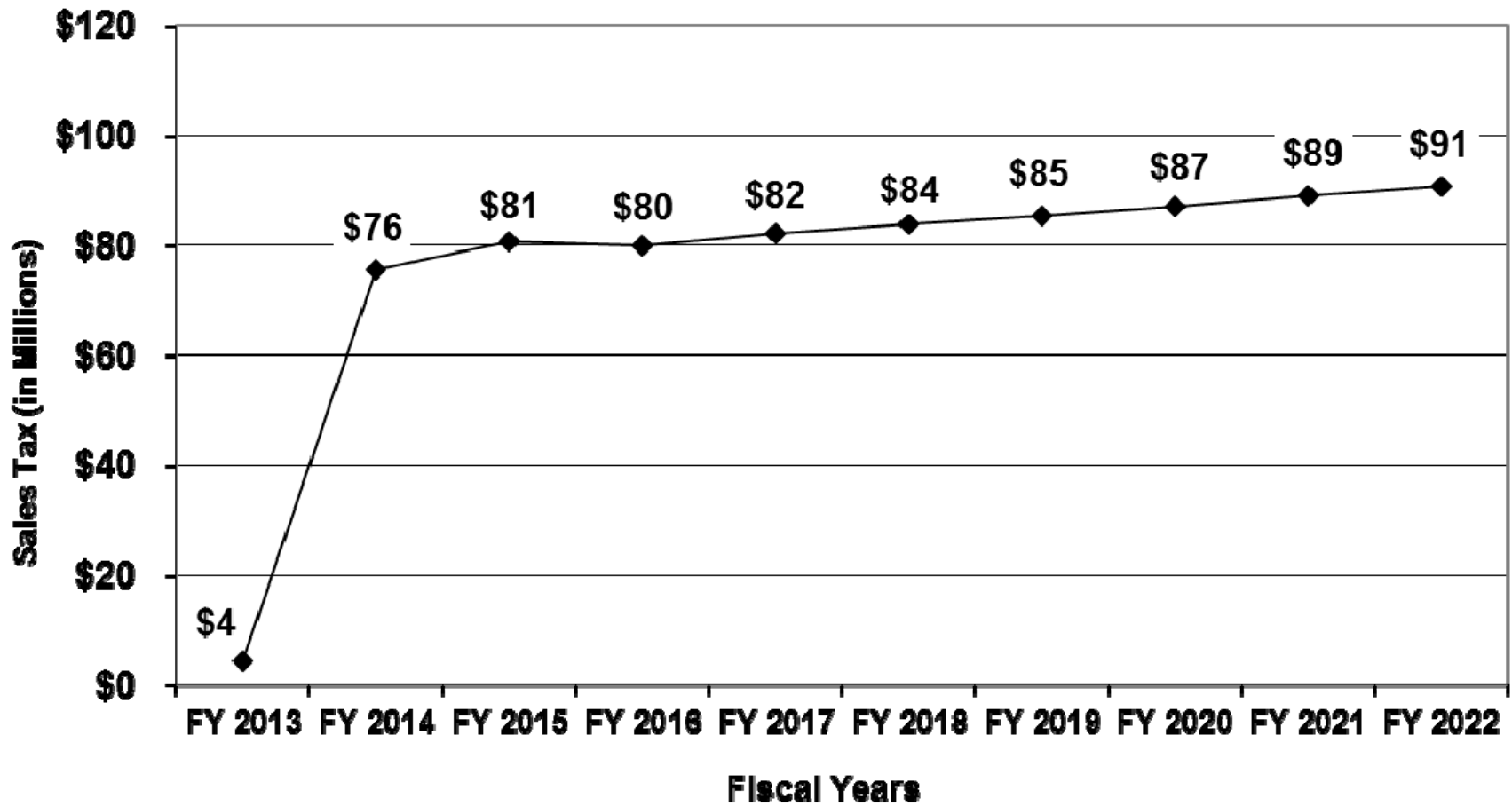
# Non-Departmental Services Revenue Projections

Revenue Object	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Secured Property Taxes	7.6%	6.5%	5.0%	4.0%	4.0%	4.0%
Property Tax In-Lieu of VLF	7.6%	6.5%	5.0%	4.0%	4.0%	4.0%
Unsecured Property Taxes	-0.2%	1.0%	1.0%	1.0%	1.0%	1.0%
Sales and Use Taxes	2.6%	2.0%	2.0%	2.0%	2.0%	2.0%
Property Transfer Tax	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Transient Occupancy Tax	-2.2%	2.0%	2.0%	88.5%	11.7%	10.7%
Vehicle Rental Tax (Measure T)	1.9%	2.0%	2.0%	2.0%	2.0%	2.0%
Interest Earnings	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
<b>Overall Growth</b>	<b>5.0%</b>	<b>4.6%</b>	<b>3.6%</b>	<b>3.3%</b>	<b>3.1%</b>	<b>3.1%</b>

# Non-Departmental Services Excess ERAF = \$1.1 Billion



# Measure K Sales Tax Sunsets March 31, 2043



# **Countywide Initiatives**

## **Technology Projects (\$33.8 million)**

- Property Tax System Replacement
- Budget System Replacement
- GIS Mapping & System Enhancements
- Document Sharing / SharePoint
- Automated Fingerprint ID System (AFIS)
- Maintenance of Existing IT Systems

# Countywide Initiatives

## Capital Projects (\$96.7 million)

- Health System Campus
- Government Center Parking Structure #2
- Cordilleras Mental Health Facility
- Homeless Shelter
- Animal Care Shelter
- Old Maguire Remodel
- Memorial Park Water Systems
- Alpine Trail Bike/Pedestrian Trail
- Mirada Road Erosion Protection

## Debt Service Fund (\$8.5 million)

# Countywide Initiatives

- Additional Pension Contributions (\$55.3 million)
- Half Moon Bay Library (\$12 million)
- Statewide Elections (\$5.2 million)
- SMC Saves (\$5 million)
- PCE Collateral Loan (\$4.5 million)
- Enhanced Flood Control Zone (\$4 million)
- Coastside Flooding (\$3 million)
- SMC Event Center Parking Lot Repaving (\$2.4 million)
- Brisbane Library Loan (\$1.7 million)
- Sea Level Rise (\$520,000)

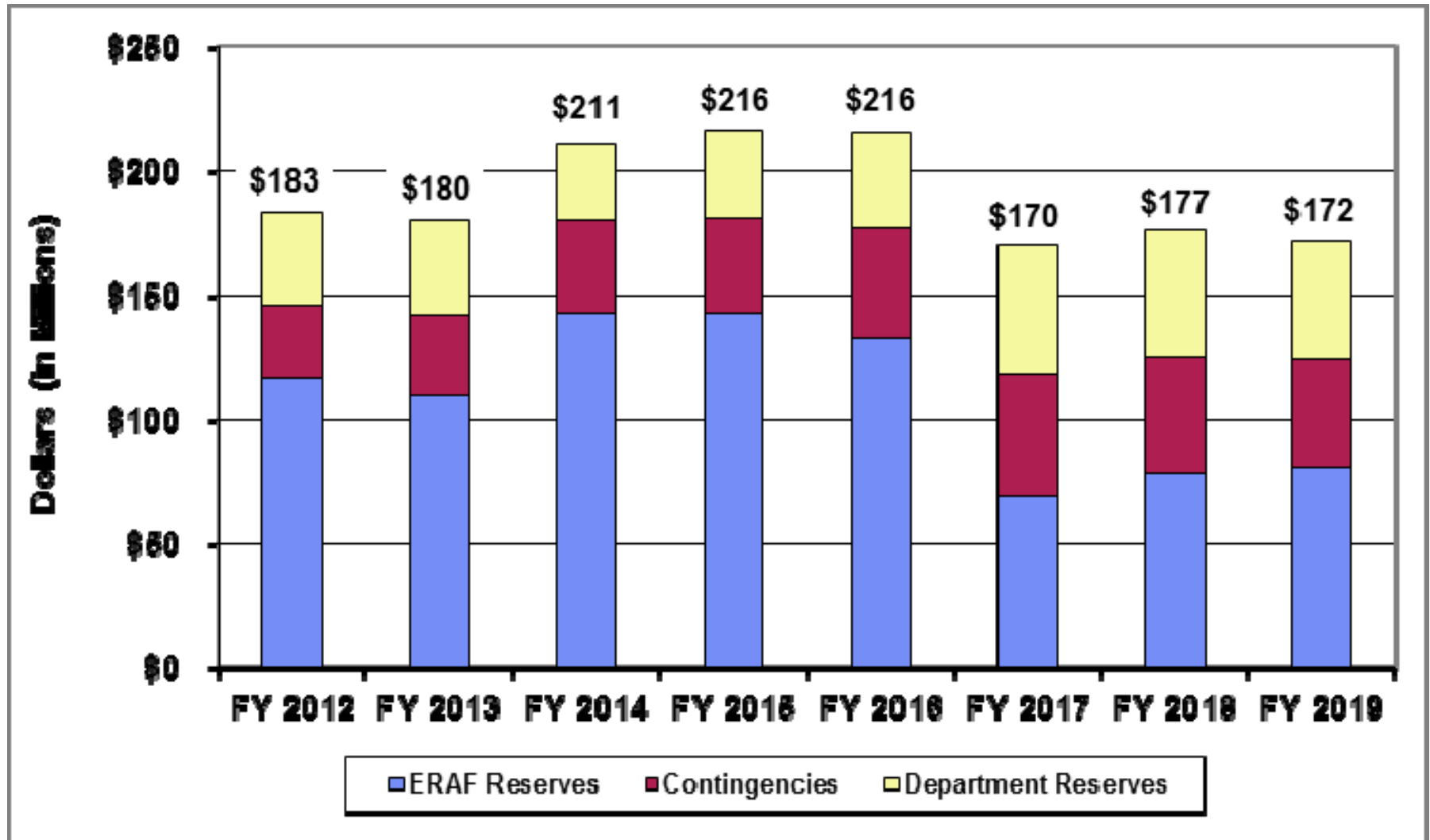
# Measure K Initiatives = \$39.4 million

- Seton / Verity (\$10 million)
- Big Lift (\$16 million – includes rollovers)
- SamTrans (\$6.25 million)
- Board District-Specific (\$2 million)
- Board Grants and Loans (\$5 million)
- Beach Shuttle Program (\$140,000)\*

\*The Measure K funded portion is \$35,000.



# Reserves & Contingencies



# Debt Service

- FY 2017-18 = \$54.0 million
- Under Limit \$45.7 million or 46.6%
  
- FY 2018-10 - \$52.1 million
- Under Limit by \$49.6 million or 49.5%

**COUNTY OF SAN MATEO**



**Thank You**