

PRE-BID CONFERENCE MEETING MINUTES

Project: Middlefield Road Improvement Project (OD420)

Date/Time: November 12, 2020 10:00 AM -11:00 AM

Location: Virtual MS Teams

Attendees: See Pre-Bid Conference Sign-In Sheet

Discussion Items:

- Amir Ehsaei introduced the project. He mentioned that the Project involved Road diet, Left turn lane 2 thru lanes, Class 2 bike lanes and wider sidewalks. He then briefly went over the following elements of the Project:
 - a. Rule 20A Undergrounding;
 - b. Some improvements south of Fifth Avenue to transition into the 3-lane configuration, which includes replacing the loop detectors;
 - c. Undergrounding district, utility purveyors (PG&E, AT&T, Comcast Verizon, Wave Broadband and County), County will install joint trench conduits only, utility owners will: pull their own wires and remove poles. Utility (PGE or AT&T) will also restore sidewalk after removing the poles;
 - d. Businesses along the corridor mostly consist of food or auto repair;
 - e. Construction phasing and access in the plans and specs;
 - f. Relocation of mailboxes; equalization drain inlets, keep existing trees;
 - g. The County parking lot at 2nd Avenue can be used for field meeting if needed;
 - h. Hetch Hetchy Water pipelines crossing Middlefield Road, coordination with SFPUC, shallow, not using pipe bursting;
 - i. Pedestrian crossing at unsignalized crosswalk will have rapid flashing beacon lights;
 - j. The Project consists of Green Infrastructure bulb outs and non- Green Infrastructure bulb outs;
 - k. Rail road (RR) improvements at Redwood Junction, RR will be responsible for installing RR signals;
 - l. Northside Ave will be one-way (out);
 - m. Schedule slide;
- Amir called for questions- No questions(Q);
- Carter Choi (CC)-RFI responses will be issued by tomorrow under the Middlefield Road webpage;
- Any questions should be submitted to all three email addresses on-screen (mrman@smcgov.org, cchoi@smcgov.org and DPW_Middlefieldrdproject@smcgov.org)
- Q: Mike D'Arcy-will pipe bursting be allowed and sewer work can only be performed within each phase - or can sanitary sewer be done beyond the phase limits (if a sub, the sub would need to come back for each successive phase?);
 - a. Tom Sweet/Carter Choi-***Drawing indicate open trench. Bid should be based on plan and spec content for method and phasing/extents; However, contractor may submit an alternate phasing for County to review and approve.***
- Q: Amir Mutwakil (AM)-Geotech report for the jack and bore area? Tom Sweet/Amir Ehsaei-***No, the County does not have Geotech report.***
- Q: Amir Mutwakil (AM)-For work within the RR ROW, what are the insurance requirements. Need to know at time of bid. Carter Choi-***County will provide formal response to an emailed request for information;***
- Carter Choi-Added ***email is the best way to contact the County (Monika or Carter);***
- Q: Taylor Darby-Will the County provide a list of attendees? ***Carter Choi-List of attendees will be posted on the public works website;*** and,
- Call ended at 10:30am.