

**San Mateo County Countywide Oversight Board Meeting  
Tuesday, July 31, 2018, 1:00 p.m.**

400 County Center, 1<sup>st</sup> Floor, Board of Supervisors Chambers, Redwood City, CA 94063

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**FINAL MINUTES**

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1. Call to Order (Controller's Staff)

The meeting was called to order by Shirley Tourel, Assistant Controller at 1:08 p.m.

2. Roll Call (Controller's Staff)

**Present:**

Board Members: Tom Casey, Jim Saco, Mark Addiego, Denise Porterfield, Barbara Christensen, and Trish Blinstrub.

Staff: Juan Raigoza, Controller; Shirley Tourel, Assistant Controller; Matthew Slaughter, Controller Division Manager; Paul Okada, Chief Deputy County Counsel; Sherry Golestan, Deputy Clerk of the Board; and Sukhmani S. Purewal, Assistant Clerk of the Board.

**Absent:**

Board Member Chuck Bernstein

3. Welcome and Introductions (Controller's Staff)

**Speakers:**

Juan Raigoza, Controller  
Barbara Christensen, Member  
Tom Casey, Member  
Mark Addiego, Member  
Trish Blinstrub, Member  
Jim Saco, Member  
Denise Porterfield, Member

4. Oral Communications and Public Comment (Controller's Staff)

None

5. Action to Set the Agenda

**RESULT:**           **Approved**  
**MOTION:**        Denise Porterfield  
**SECOND:**         Jim Saco  
**AYES [6]:**        Mark Addiego, Trish Blinstrub, Tom Casey, Barbara Christensen, Denise Porterfield, and Jim Saco.  
**NOES:**            None  
**ABSENT [1]:**     Chuck Bernstein  
**ABSTENTIONS:** None

*Board Member Chuck Bernstein arrived at 1:13 p.m.*

*The Board recessed at 1:14 p.m. and reconvened at 1:17 p.m.*

6. Overview of Countywide RDA Dissolution Process and Current Status of RDA Dissolution within the County (Controller's Staff)

**Speakers:**

- Shirley Tourel, Assistant Controller
- Chuck Bernstein, Member
- Paul Okada, Chief Deputy County Counsel
- Jim Saco, Member
- Juan Raigoza, Controller
- Mike Futrell, City Manager of South San Francisco
- Denise Porterfield, Member

7. Review of the Brown Act, Political Reform Act, and Potential Training (County Counsel)

**Speakers:**

- Paul Okada, Chief Deputy County Counsel
- Chuck Bernstein, Member
- Tom Casey, Member

8. Discussion and Potential Approval of Conflict of Interest Code and Submission to Code Reviewing Body (Controller's Staff & County Counsel)

**Speakers:**

- Paul Okada, Chief Deputy County Counsel
- Chuck Bernstein, Member
- Shirley Tourel, Assistant Controller
- Tom Casey, Member
- Mark Addiego, Member
- Matthew Slaughter, Controller Division Manager

Motion to approve the resolution adopting the Conflict of Interest Code:

**RESULT:**           **Approved (Resolution No. 2018-01)**  
**MOTION:**           Denise Porterfield  
**SECOND:**           Mark Addiego  
**AYES [7]:**           Mark Addiego, Chuck Bernstein, Trish Blinstrub, Tom Casey, Barbara Christensen, Denise Porterfield, and Jim Saco.  
**NOES:**               None  
**ABSTENTIONS:** None

9. Election of Chair and Vice-Chair (Controller's Staff & County Counsel)

**Speakers:**

- Paul Okada, Chief Deputy County Counsel
- Mark Addiego, Member
- Tom Casey, Member

Upon motion by Board Member Mark Addiego, seconded by Barbara Christensen and carried unanimously, Tom Casey was elected as the Chair.

Upon motion by Board Member Barbara Christensen, seconded by Denise Porterfield and carried unanimously, Mark Addiego was elected as the Vice Chair.

Motion to adopt the resolution approving the election of a Chair and Vice Chair:

**RESULT:** **Approved (Resolution No. 2018-02)**  
**MOTION:** Barbara Christensen  
**SECOND:** Trish Blinstrub  
**AYES [7]:** Mark Addiego, Chuck Bernstein, Trish Blinstrub, Tom Casey, Barbara Christensen, Denise Porterfield, and Jim Saco.  
**NOES:** None  
**ABSTENTIONS:** None

10. Discussion of Items for Further Consideration at Next Countywide Oversight Board Meeting, Direction to Staff Regarding Potential Oversight Board Legal Counsel and Board By-Laws, and Potential Approval of Ad-Hoc Committee(s) Regarding Selection of Legal Counsel and Development of By-Laws

**Speakers:**

Shirley Tourel, Assistant Controller  
Paul Okada, Chief Deputy County Counsel  
Chuck Bernstein, Member  
Tom Casey, Member  
Mark Addiego, Member  
Barbara Christensen, Member  
Trish Blinstrub, Member  
Jim Saco, Member

Motion to adopt the resolution creating the following Ad Hoc Committees:

1. Oversight Board Members Tom Casey, Mark Addiego, and Barbara Christensen are hereby designated as an Ad Hoc Committee of the San Mateo County Countywide Oversight Board for the purposes of working with staff to evaluate potential legal counsel for the Board and making a recommendation for the Board's consideration and potential approval; and
2. Oversight Board Members Tom Casey, Mark Addiego, and Barbara Christensen are hereby designated as an Ad Hoc Committee of the San Mateo County Countywide Oversight Board for the purposes of working with staff to develop bylaws for the Board's consideration and potential approval.

**RESULT:** **Approved (Resolution No. 2018-03)**  
**MOTION:** Barbara Christensen  
**SECOND:** Trish Blinstrub  
**AYES [7]:** Mark Addiego, Chuck Bernstein, Trish Blinstrub, Tom Casey, Barbara Christensen, Denise Porterfield, and Jim Saco.  
**NOES:** None  
**ABSTENTIONS:** None

11. Discussion and Approval of the FY 2018-19 Regular Meeting Schedule

**Speakers:**

Shirley Tourel, Assistant Controller  
Paul Okada, Chief Deputy County Counsel

The next Board meeting will be on Tuesday, August 28, 2018 at 9 a.m. in Board Chambers. Future meeting dates will be determined at the Board's next meeting.

12. Adjournment

**RESULT:**           **Approved**  
**MOTION:**       Barbara Christensen  
**SECOND:**       Trish Blinstrub  
**AYES [7]:**       Mark Addiego, Chuck Bernstein, Trish Blinstrub, Tom Casey, Barbara  
Christensen, Denise Porterfield, and Jim Saco.  
**NOES:**           None  
**ABSTENTIONS:** None

The meeting was adjourned at 2:37 p.m.