

**COUNTY OF SAN MATEO**  
Parks Department



**DATE:** January 26, 2016

**COMMISSION MEETING DATE:** February 4, 2016

**TO:** Parks and Recreation Commission

**FROM:** Marlene Finley, Parks Director

**SUBJECT:** Parks Department Updates

**RECOMMENDATION:**

Review and accept report.

**BACKGROUND:**

This report covers Department activities since the Commission's December 3, 2015 meeting.

**UPDATES:**

**Staffing:** With the addition of two Park Ranger IV positions and the creation of the new Park District, District VII, changes were made in Park Ranger IV assignments. Effective January 17, 2016, Ranger Ty Kang is leading District I (Coyote Point, Sawyer Camp and Crystal Springs Regional Trail), Ranger Stephen Kraemer continues to lead District II (Huddart, Wunderlich, Friendship, Edgewood and Flood Parks), newly promoted Ranger David Vasquez is leading District III (Pescadero Creek Complex and Pigeon Point), Ranger Matthew Del Carlo is leading District IV (Devil's Slide Trail, Fitzgerald Marine Reserve, Pillar Point Bluff, California Coastal Trail, Mirada East and West, Quarry and Wicklow Parks, and San Pedro Valley County Parks, Ranger Kevin Scott is leading District V (Maintenance Unit), Ranger Priscilla Alvarez is leading the new District VII (Junipero Serra Park and San Bruno Mountain) and newly promoted Ranger Laurel Finnegan is assisting Superintendent Lombardi in administration, staff training and project management. Please join me in thanking these rangers for their service and congratulate them on their new assignments.

**Assistant Director:** The Department has approval to fill an Assistant Parks Director position. The vacancy is currently open and will close on February 8, 2016.

**Department Organization Study:** The Department is finalizing a contract with the public sector consulting firm, Management Partners, to complete an origination study.

This high-level study of our department's internal support capacity and administration will help us align our structure and services to fit changing needs. My goal is to have a strategic plan for filling gaps in our organization that can be implemented over time as the needs of the Department and the workload continue to evolve. We know we need to add some skills and possibly change how the administration and management structure is organized. The recommendations from Management Partners will be completed by April 2016.

**Sharp Park Golf Course:** Sharp Park Golf Course is owned and operated by the City and County of San Francisco under the San Francisco Recreation and Parks Department. Several years ago, the County's Board of Supervisors passed a resolution directing the County Manager or his designee to proceed with negotiations with the City and County of San Francisco with regard to the operation and management of the golf course. Recently, San Mateo County Parks Department staff began to review documents to better understand the background and status of this project.

**San Mateo County Harbor District:** The Director recently met with the new General Manager for Pillar Point Harbor and Oyster Point Marina, Steve McGrath, to share information regarding non-enterprise projects and opportunities and to offer assistance and support.